

# TOWN OF SPAFFORD

## 2017 MOWING SPECIFICATIONS

- 1) Mowing of listed properties shall begin the 1<sup>st</sup> of April, 2017 unless deferred by the Spafford Town Board
- 2) The Length of the grass and weeds should not exceed 4” (Four inches) at any time.
- 3) Properties are to be mowed every 7-10 days unless deferred by a Spafford Town Board Delegate.
- 4) The successful bidder must meet with a Town of Spafford representative before beginning work in the Spring to learn the property boundaries.
- 5) Properties may be mowed on different days but each property that is started is to be mowed in its entirety that day. (Unless inclement weather/machine failure alters mowing)
- 6) Upon completion of mowing, a phone call or email is to be sent to the Town Clerk for documentation of mowing completion. (The Spafford Town Board/Board Liaison reserves the right to remove this requirement and may/will do so in writing)
- 7) Bids shall include all properties for the season; failure to complete any and all requirements will result in a penalty.
- 8) Bids are to be based on prevailing wage rates.
- 9) Any complaint or deviation will be addressed by the Spafford Town Board.

## **Penalties for non-compliance/complaints:**

- 1) First complaint will result in a verbal warning.
- 2) A second complaint shall generate a written notice.
- 3) A third complaint shall result in a written notice and will result in a 50% reduction in total seasonal revenues for the Mowing Contract.
- 4) A fourth complaint shall be subject to termination of the contract by the Town Board in the event that the vendor has failed to fulfill the mowing contract.

-All complaints and punitive actions must be approved by the Spafford Town Board.

-Entrances and exits are to be well-maintained.

-All properties shall be trimmed at each mowing.

**All properties shall be in appropriate condition for holidays: Memorial Day weekend, Fourth of July and Labor Day. *Note: The Town of Spafford conducts a Memorial Day Observation on the Sunday of Memorial Day weekend.***

TERM OF CONTRACT: This contract shall be valid for the 2017 "mowing" season. Upon approval of both parties, this Contract may be extended year-to-year for an additional 2 years.

### **Property # 1:**

The Veteran's Memorial site on the corner of Nunnery Rd and East Lake Rd, (Route 41):

- Clippings must be bagged or mulched such that no visible clippings are left anywhere on the property.
- Flower beds are to be weeded, mulched, edged and maintained.
- All trees are to be mulched and weeded as needed.

**This site is to be in pristine condition at all times**

**Property # 2:**

The vacant lot on the corner of Route 174 and East Lake Rd, (Route 41), across from the Veteran's Memorial, former location of the I.G.A. Store.

- To be trimmed at each mowing; being sure to trim along the exposed side of the concrete block structure on the neighboring property.

**Property #3:**

Borodino Cemetery, on East Lake Rd just south of Borodino:

- No visible clippings are to be left on the property.
- The bank near the entrance sign is to be trimmed at each mowing, a distance of three (3) feet towards East Lake Rd (Route 41).
- Weed cutting on the side of the hill of the cemetery shall be done as needed for the entire season.
- Length of weeds not to exceed 4" (Four inches).
- The area on the "north" side, behind the headstones is to be included in the care of the cemetery.

**Property # 4:**

Spafford Cemetery on Cold Brook Rd between Route 41 and Willowdale Road, including the older section in the back:

- No visible clippings are to be left on the property.
- Regarding the new section: the half closest to the old section of the cemetery is to be mowed and trimmed on the same schedule as indicated in the opening paragraph.
- Regarding the remaining half of the new section, (unused): this area is to be mowed once per month.

**Property # 5:**

Spafford Hollow Cemetery, on Otisco Valley Rd near Church Rd:

-No visible clippings are to be left on the property.

**Property # 6:**

1865 East Lake Rd:

-All trimming is to be done at each mowing, including the ditch on the north side of the property. No rough areas are to be left. No visible clippings are to be left on the property. Bagging is not required but clippings shall not be blown into the parking lot.

**Property # 7:**

Cold Brook Valley Cemetery, on Cold Brook Rd just north of Allen Gay Rd:

-No visible clippings are to be left on the property.

**Additional Bid Option:**

Spring Cleanup of all properties in this bid.

To include:

- 1) Raking and disposal of all leaves, fallen limbs and all winter debris
- 2) Trimming back of encroaching weeds, brush, etc. along the boundaries and borders of all cemeteries.

The Spafford Town Board reserves the right to reject any and all bids submitted.

Evidence of Liability Insurance must accompany all submitted bids.  
Bids are to be based on prevailing wage rates.

TOWN OF SPAFFORD  
2017 MOWING SPECIFICATIONS BID

*This signature page must be submitted with your bid.  
(Please separate it from the specifications before submission.)*

2017 Bid Amount: \$ \_\_\_\_\_

Spring Clean Up Option Bid \$ \_\_\_\_\_

With my signature, I confirm I have reviewed the 2017 specifications for mowing the properties maintained by the Town of Spafford.

\_\_\_\_\_  
SIGNATURE & TITLE

\_\_\_\_\_  
NAME OF COMPANY

\_\_\_\_\_  
DATE

.....

Accepted by the Spafford Town Board on \_\_\_\_\_, 2017

\_\_\_\_\_  
SIGNATURE & TITLE