

**TOWN OF SPAFFORD**  
**TEMPORARY RENTAL**  
**REGISTRATION FORM**

Pursuant to Article VII, Section 7-24, the following owner(s) register(s) the property indicated below with the Town of Spafford for temporary rental for the calendar year \_\_\_\_\_.

Owner(s) Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_

Address of Property  
being rented: \_\_\_\_\_

\_\_\_\_\_

Rental Property  
phone number: \_\_\_\_\_

Owner(s) Contact Information:

Home phone number: \_\_\_\_\_

Cell/emergency number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Please initial to confirm the following:

- \_\_\_\_\_ Property contains fully functioning smoke alarm.
- \_\_\_\_\_ Property contains fully functioning carbon monoxide alarm.
- \_\_\_\_\_ There is present a fully functioning fire extinguisher in the kitchen.
- \_\_\_\_\_ Owner(s) have obtained suitable liability insurance coverage on the premises sufficient to cover for property rental.

**Please initial one of the following:**

\_\_\_\_\_ **Property contains two (2) bedrooms or less and will not be rented to more than eight (8) people, or**

\_\_\_\_\_ **Property contains more than (2) bedrooms and will not be rented to more than ten (10) people, or**

\_\_\_\_\_ **Property enjoys benefit of Special Use Permit with the following conditions:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_ I have read and am familiar with the Noise Ordinance contained in Section 7-17(D)(3) in the Zoning code of the Town of Spafford and understand that the ordinance applies to the short term rental of my premises and will advise my renters of same.

\_\_\_\_\_ I have read Article VIII of the Town of Spafford Zoning Code pertaining to temporary rentals and understand its terms and will advise my renters of same.

\_\_\_\_\_ I have provided the tenant with a transfer station pass for trash removal. I have informed the tenant of the transfer station hours of operation and Rules and Regulations.

\* \* \* \* \*

**FOR USE BY TOWN OFFICIALS**

Applicant has paid the required registration fee of \$ \_\_\_\_\_ for calendar year \_\_\_\_\_.

Signed: \_\_\_\_\_  
Town Official

Date: \_\_\_\_\_