The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Christopher Kozub, Councilor Christine Fesko, and Councilor Luke DeWitt.

ABSENT: Councilor David Venezia and Councilor Cherry Randall.

ALSO PRESENT: Highway Superintendent Eric Fordock, Town Clerk Lisa Valletta, Code Officer Howard Tanner, Accountant Thomas Chartrand and Town Attorney James Gascon.

Supervisor Kozub called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MINUTES

A motion to accept the minutes of the July 14, 2016 Town Board meetings as submitted was made by Councilor DeWitt, seconded by Councilor Fesko. The motion PASSED: AYES- 3, NAYS- 0.

RESOLUTION 87-2016

Abstract #8 – General & Highway Funds

On a motion by Councilor Fesko, seconded by Councilor DeWitt the following resolution was Kozub, Fesko, DeWitt

PASSED. AYES - 3

NAYS - 0

General Fund Abstract #8 and Highway Fund Abstract #8 are approved. (Audited abstract totals will be reflected in the September 2016 Town Board meeting minutes.)

ABSTRACT #7 – JULY 14, 2016

Audited bills for Abstract #7 were as follows:

General Fund vouchers 204 – 239 \$ 15,995.60 \$105,263.60 Highway Fund vouchers 73 - 95

TOWN SUPERVISOR'S REPORT & STATEMENT

The Town Supervisor's Report & Statement for July 2016 was read by Accountant Thomas Chartrand and filed. A motion to accept the Town Supervisor's Report for July 2016 was made by Councilor DeWitt, seconded by Councilor Fesko. The motion PASSED. AYES -3, NAYS -0.

RESOLUTION 88-2016

July 2016 Bank Reconciliation

On a motion by Councilor Fesko, seconded by Councilor DeWitt the following resolution was

PASSED. AYES - 3Kozub, Fesko, DeWitt

NAYS - 0

Resolved to find a positive audit of the July 2016 bank statement as presented before the Town Board.

BUDGET PLANNING

Tom Chartrand reported the 2017 calculated Tax Cap is 0.6%; the 2016 Cap was 0.74%.

RESOLUTION 89-2016

Budget Work Sessions

On a motion by Supervisor Kozub, seconded by Councilor Fesko the following resolution was

PASSED. AYES – 3 Kozub, Fesko, DeWitt NAYS – 0

Resolved to schedule 2017 Budget Work sessions for the following 2016 dates: Thursday, September 22; Thursday, September 29; and Thursday, October 13. All sessions will begin at 6 p.m.

HIGHWAY REPORT

- Repairs on the aging fleet are exceeding the budgeted amount for repairs; performing in-house repairs realized a savings of \$11,000. A budget transfer will be considered at the September Town Board meeting.
- Oil and stone work is underway on Allen Gay Road, Bucktail Road and Craig Road.

TOWN CLERK'S REPORT

A motion to accept the Town Clerk's Cash Report for July 2016 was made by Supervisor Kozub, seconded by Councilor DeWitt. The motion PASSED. AYES -3, NAYS -0.

CODE OFFICER'S REPORT

Mr. Tanner's reported on the following activity for July/August 2016:

- o Permits Issued
 - 2613 Nunnery Road deck & gazebo
 - Off Willowdale Road (Finger Lakes Land Trust)—demolition of camp
 - 2434 East Lake Road pole barn
 - 945 Bacon Hill Road pole barn
 - Willow Hill Road pole barn/fence/shed
- Other Items
 - The decommissioning statement from Monolith Solar requires a Town officer's signature. The statement describes the procedure and conditions for decommissioning of the intended solar garden on East Lake Road; a copy of which is in the property file maintained by the Building Department. As Chief Executive Officer for the Town, Supervisor Kozub will sign the statement.
 - The Planning Board has been dealing with lot line adjustments and sub divisions.
 - The Zoning Board of Appeals has no cases before it.

PUBLIC HEARING – 2170 WILLOWDALE ROAD

A motion was made at 7:17 p.m. by Councilor DeWitt, seconded by Councilor Fesko to open the Public Hearing on the Order of Demolition for 2170 Willowdale Road. The motion PASSED. AYES -3, NAYS -0.

Frank Marcheterre, Jr, owner of the specified property, stated the Order to Remedy filed on the property is still in court. Mr. Tanner informed the Board the last four court decisions regarding Mr. Marcheterre's property have been in the Town's favor and does not believe the pending court case prevents the Order of Demolition.

Additional comments included:

- There are other properties in similar and worse condition.
- Nearly 20 years of ongoing code violations are in the property file.

Mr. Tanner reviewed the history of the property and noted that Mr. Marcheterre obtained a demolition permit for the property in 2014.

TOWN BOARD MEETING

Cost of demolition is initially paid by the Town and then reimbursement is made by the County. Litigation costs are paid by the Town.

The Board has four options regarding the Order of Demolition: affirm; modify; vacate; or extend. If so decided there would be one 30-day extension.

There were no additional comments.

A motion to close the Public Hearing at 7:35 p.m. was made by Councilor Fesko, seconded by Councilor DeWitt.

RESOLUTION 90-2016

Order of Demolition Extension – 2170 Willowdale Road

On a motion by Councilor Fesko, seconded by Councilor DeWitt the following resolution was PASSED. AYES -3 Kozub, Fesko, DeWitt

NAYS - 0

Resolved to grant one 30-day extension for Frank Marcheterre, Jr. to bring the property identified as 2170 Willowdale Road into compliance. Further resolved that Mr. Tanner will obtain quotes for demolition and clean-up of said property.

RESOLUTION 91-2016

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Be it resolved that the Town of Spafford hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities. AYES -3 – Kozub, DeWitt NAYS -0

Title ELECTED OFFIO	Name CALS	Social Security Number Last 4 Digits	Registration Number	Standard Work Day Hours/Day	Term Begins/Ends	Record of Activities Result*
Town Clerk	Lisa Valletta			6	1/1/14 - 12/31/17	20
Highway Superint	endent Eric Fordock			6	1/1/16 - 12/31/17	32.99
Justice	Kathleen Jacques			8	1/1/13 - 12/31/16	5.88
APPOINTED OFF	ICIALS					
Assessor	Kim Stone-Gridley			6	10/1/13 - 9/30/19	10.67
Code Enforcement	Officer Howard Tanner			9.83	1/1/16 – 12/31/16	9.83

RESOLUTION 92-2016

Teamsters' - Collective Bargaining

On a motion by Councilor Fesko, seconded by Councilor DeWitt the following resolution was PASSED. AYES – 3 Kozub, Fesko, DeWitt

NAYS - 0

Resolved Supervisor Kozub is appointed as the representative for the Town of Spafford for negotiations with the Teamsters' Union with authority to consult the Town Attorney as needed.

TOWN BOARD MEETING

<u>PROPOSED LOCAL LAW C-2016</u> (To Amend the Town of Spafford Zoning Code for the Purpose of Regulating the Short Term Rental of Homes)

Attorney James Gascon reviewed the Temporary Rental proposal for the benefit of the assembly. Supervisor Kozub commented a draft of the proposed law would be included in the next Town newsletter. There was a brief review of the committee's meetings that produced the draft of the proposal.

RESOLUTION 93-2016

Public Hearing for Proposed Local Law C-2016

On a motion by Councilor Fesko, seconded by Councilor DeWitt the following resolution was PASSED. AYES -3 Kozub, Fesko, DeWitt

NAYS - 0

Resolved to conduct a Public Hearing on Thursday, September 8, 2016 at 7 p.m. for comments on Proposed Local Law C-2016 (To Amend the Town of Spafford Zoning Code for the Purpose of Regulating the Short Term Rental of Homes).

PROPOSED LOCAL LAW D-2016 (regarding Flood Damage Prevention)

Mr. Gascon reported the draft of proposed local law D-2016 regarding flood damage prevention has been submitted to NYS Dept. of Environmental Conservation for approval.

BORODINO CEMETERY

The Town Board extended appreciation to Jeff Ireland for clearing the back section of the Borodino Cemetery.

ADJOURNMENT

A motion to adjourn the meeting at 8:20 p.m. was made by Councilor Fesko, seconded by Councilor DeWitt. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held Thursday, September 8, 2016 @ 7 p.m. @ Spafford Town Hall Lisa M. Valletta Town Clerk Town of Spafford