

**TOWN BOARD MEETING**

**March 10, 2016**

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Councilor Christine Fesko, Councilor Luke Dewitt and Councilor Cherry Randall.  
PRESENT VIA VIDEOCONFERENCE: Supervisor Christopher Kozub.

ALSO PRESENT: Highway Superintendent Eric Fordock, Town Clerk Lisa Valletta, Code Officer Howard Tanner, Accountant Thomas Chartrand and Town Attorney James Gascon.

ABSENT: Councilor Dave Venezia

Councilor Fesko, as Deputy Town Supervisor, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MINUTES

A motion to accept the minutes of the February 11, 2016 Town Board meeting as submitted was made by Councilor Dewitt, seconded by Councilor Randall and PASSED. AYES- 3, NAYS- 0.

RESOLUTION 42-2016

**Abstract #3 – General & Highway Funds**

On a motion by Councilor Fesko, seconded by Councilor Randall the following resolution was PASSED. AYES – 3 Fesko, Dewitt, Randall  
NAYS – 0

General Fund Abstract #3 and Highway Fund Abstract #3 are approved. (Audited abstract totals will be reflected in the March 2016 Town Board meeting minutes.)

RESOLUTION 43-2016

**Abstract #3 – Southern Onondaga Area Water District Funds**

On a motion by Councilor Fesko, seconded by Councilor Randall the following resolution was PASSED. AYES – 3 Fesko, Dewitt, Randall  
NAYS – 0

SOAWD Fund Abstract #3 is approved. (Audited abstract totals will be reflected in the March 2016 Town Board meeting minutes.)

ABSTRACT #2 – FEBRUARY 11, 2016

Audited bills for Abstract #12 were as follows:

General Fund	vouchers 38 – 78	\$ 371,006.51
Highway Fund	vouchers 9 – 23	\$ 9,706.32

TOWN SUPERVISOR’S REPORT & STATEMENT

The Town Supervisor’s Monthly Report & Statement for February 2016 was read by Accountant Thomas Chartrand and filed. The Town Supervisor’s 2015 Financial Records are ready for audit.

A motion to accept the Town Supervisor’s Report for February 2016 was made by Councilor Dewitt, seconded by Councilor Randall. The motion PASSED. AYES – 3, NAYS – 0.

RESOLUTION 44-2016

**Annual Financial Report**

On a motion by Councilor Fesko, seconded by Councilor Randall the following resolution is PASSED. AYES – 3 Fesko, Dewitt, Randall

NAYS – 0

Resolved the Town Clerk is authorized to publish notice of filing of the Town of Spafford Annual Financial Report for 2015.

RESOLUTION 45-2016

**February 2016 Bank Reconciliation**

On a motion by Councilor Dewitt, seconded by Councilor Randall the following resolution was PASSED. AYES – 3 Fesko, Dewitt, Randall

NAYS – 0

Resolved to find a positive audit of the February 2016 bank statement as presented by Mr. Chartrand.

**HIGHWAY REPORT**

Highway Superintendent Eric Fordock (Supt Fordock) researched information regarding purchase of a new loader. There was a discussion of the condition of the current loader. Supt Fordock requested the Town Board consider declaring Truck #12 (2000 International) as surplus equipment. The Board will review the surplus equipment request.

A motion to accept the Highway Report for February 2016 was made by Councilor Fesko, seconded by Councilor Dewitt. The motion PASSED. AYES – 3, NAYS – 0.

**TOWN CLERK’S REPORT**

A motion to accept the Town Clerk’s Cash Report for February 2016 was made by Councilor Fesko, seconded by Councilor Randall. The motion PASSED. AYES – 3, NAYS – 0.

**CODE OFFICER’S REPORT**

Mr. Tanner’s reported on the following activity for February 2016/March 2016:

- o Permits Issued
  - 2660 Pine Grove Road – inground pool
  - 1541 East Lake Road – inground pool

RESOLUTION 46-2016

**Zoning Code Amendment**

Councilor Fesko introduced a proposed Zoning Code Amendment relating to the amendment of the Zoning Code of the Town of Spafford which was seconded by Councilor Randall:

WHEREAS, no other agency has the legal authority or jurisdiction to approve or directly undertake the adoption of a Local Law in the Town of Spafford.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, that this proposed legislation is a Type I action for purposes of SEQR pursuant to 6 NYCRR §617.4(b)(2); and it is further

RESOLVED AND DETERMINED, that the amendment under consideration would result in a change to various definitions, permissive uses, and procedures in the Town of Spafford Zoning Code; and it is further

RESOLVED AND DETERMINED, that the Local Law attached hereto is hereby introduced for the Town Board’s consideration; and it is further

RESOLVED AND DETERMINED, that the Town Board shall conduct a Public Hearing as to the adoption of this proposed Local Law amendment at the Spafford Town Hall located at 1984 State Route 174, Skaneateles, New York on April 14, 2016 at 7:00 p.m. or as soon thereafter as the matter can be heard, at which time all persons interested on the subject shall be heard.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Christine Fesko	Councilor	Voted Yes
David Venezia	Councilor	absent
Luke Dewitt	Councilor	Voted Yes
Cherry Randall	Councilor	Voted Yes
Christopher Kozub	Supervisor	absent

The foregoing resolution was thereupon declared duly adopted.

**DRAFT OPERATING PERMIT**

The draft application for an operating permit relative to activity at Borodino Landing will be incorporated into a proposed local law by Mr. Gascon for Town Board review.

**PUBLIC HEARING**

The Town Clerk confirmed receipt of the Affidavit of Publication for the notice of Public Hearing for the Order of Demolition and Removal of an unsafe structure located on Willowdale Road, Tax ID No. 023-03-05.3.

A motion to open said Public Hearing at 7:24 p.m. was made by Councilor Dewitt, seconded by Councilor Fesko. The motion PASSED. AYES – 3, NAYS – 0.

Mr. Tanner provided a summary of the Town’s efforts to seek correction of the Code violation at the property. Mr. Tanner confirmed notice of this hearing was mailed to the owner on January 21<sup>st</sup> of this year.

There were no additional comments or questions. A motion to close the Public Hearing at 7:31 p.m. was made by Councilor Fesko, seconded by Councilor Dewitt. The motion PASSED. AYES – 3, NAYS – 0.

**RESOLUTION 47-2016**

**Order of Demolition and Removal of An Unsafe Structure**

On a motion by Councilor Fesko, seconded by Councilor Dewitt the following resolution was made:

WHEREAS, Limestone Ridge, LLC is the owner of the property located on Willowdale Road, Tax Map #023-03-05.3.

WHEREAS, on November 11<sup>th</sup>, 2014, Town of Spafford Code Officer Howard Tanner performed an inspection of the aforesaid Willowdale Road property.

WHEREAS, Town of Spafford Code Officer Howard Tanner’s November 11<sup>th</sup>, 2014 inspection revealed portions of the structure on the property were falling down or collapsing, windows were broken, debris had been accumulating, and a large part of the rear wall was missing.

WHEREAS, Town of Spafford Code Officer Howard Tanner formalized the findings of his inspection with a written report dated December 10<sup>th</sup>, 2015.

WHEREAS, Town of Spafford Code Officer Howard Tanner presented his written report to the Town Board at a Town Board meeting on December 10<sup>th</sup>, 2015.

WHEREAS, the Town Board of the Town of Spafford approved by resolution Code Officer Howard Tanner’s recommendation that the Town Board pursue an order for repair of demolition under Section 7-19 of the Town of Spafford Zoning Code.

**TOWN BOARD MEETING**

**March 10, 2016**

WHEREAS, the Spafford Town Board passed a resolution on January 5<sup>th</sup>, 2016 setting a Public Hearing on the matter of the demolition of the Willowdale Road property for March 10<sup>th</sup>, 2016 at 7 p.m. at the Spafford Town Hall.

WHEREAS, on or about January 26<sup>th</sup>, 2016 notice of the March 10<sup>th</sup>, 2016 Public Hearing was duly served on Limestone Ridge, LLC in the manner prescribed by Section 7-19(G) of the Town of Spafford Zoning Code.

WHEREAS, a Public Hearing was duly held at the Town of Spafford Town Hall on March 10<sup>th</sup>, 2016 at 7 p.m.

WHEREAS, the following evidence was presented to the Town Board at the March 10<sup>th</sup>, 2016 hearing:

- Code Officer Howard Tanner presented the evidence as specified in the resolution.
- The property owner did not appear for the hearing.
- No other persons spoke in favor or against the order.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, the Town Board hereby confirms its Order of Demolition and Removal of an unsafe structure located on Willowdale Road, Tax ID No. 023-03-05.3.

RESOLVED AND DETERMINED, in accordance with Section 7-19(J) of the Town of Spafford Zoning Code, all expenses incurred by the Town in connection with the proceeding to repair or demolish and remove any unsafe building or structure, including but not limited to, the cost of actually repairing or demolishing and removing such building or structure and legal fees and expenses, shall be assessed against the land on which such building or structure is located and shall be levied and collected in the same manner as provided in Article 15 of the Town Law for the levy and collection of a special ad valorem tax.

The question of the adoption of the foregoing Resolution was duly put to a vote and upon roll call, the vote was as follows:

Christine Fesko	Councilor	Voted Yes
David Venezia	Councilor	absent
Luke Dewitt	Councilor	Voted Yes
Cherry Randall	Councilor	Voted Yes
Christopher Kozub	Supervisor	absent

The foregoing resolution was thereupon declared duly adopted.

**PDD APPLICATION**

There was an informal discussion of the PDD application submitted by Hope and Sal Strods.

**RESOLUTION 48-2016**

**PDD Application Referral**

On a motion by Councilor Randall, seconded by Councilor Dewitt the following resolution was made:

WHEREAS, on February 4<sup>th</sup>, 2016, Hope and Sal Strods submitted a letter to the Town Board introducing themselves and their idea for a “glamping” business situated off Collard Road in the Town of Spafford.

WHEREAS, on February 11<sup>th</sup>, 2016, Hope and Sal Strods submitted a “Pre-Application Discussion Packet” to the Town Board providing greater details about their proposed “glamping” business and informing the Town Board they planned to submit an application in time for the Town of Spafford’s March 10<sup>th</sup>, 2016 Town Board Meeting.

WHEREAS, on March 1<sup>st</sup>, 2016 Hope and Sal Strods submitted a fully completed application using the form provided by the Town of Spafford Code Officer with drawings and other attachments.

WHEREAS, the application submitted by Hope and Sal Strods addresses each and every requirement for Planned Development District applications as set forth in Section 6.4(E) of the Town of Spafford Zoning Code.

WHEREAS, Section 6.4 of the Town of Spafford Zoning Code requires the Town Board to refer completed Planned Development District applications to the Town Planning Board for the purpose of review and recommendations.

WHEREAS, Section 6.4 of the Town of Spafford Zoning Code states the Town Planning Board shall have thirty (30) days from referral of the application to review and comment on the Planned Development District application.

NOW, THEREFORE, it is

RESOLVED AND DETERMINED, the Town Board hereby refers Hope and Sal Strods' Planned Development District application to the Town of Spafford Planning Board for the purpose of review and recommendations.

RESOLVED AND DETERMINED, the Town of Spafford Planning Board has thirty (30) days from the date of this resolution to review and comment on the application.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Christine Fesko	Councilor	Voted Yes
David Venezia	Councilor	absent
Luke Dewitt	Councilor	Voted Yes
Cherry Randall	Councilor	Voted Yes
Christopher Kozub	Supervisor	absent

The foregoing resolution was thereupon declared duly adopted.

**ETHICS COMMITTEE**

Councilor Dewitt has agreed to chair the Ethics Committee. The other members are Charles Woeller and Sandra Weigel.

**RESOLUTION 49-2016**

**Transfer Station Summer Hours**

On a motion by Councilor Randall, seconded by Councilor Dewitt the following resolution was PASSED. AYES – 3 Fesko, Dewitt, Randall  
NAYS – 0

Resolved the Spafford Transfer Station will have additional hours of operation on Wednesdays from 4 p.m. until 8 p.m. beginning Wednesday, May 4, 2016 and ending Wednesday, September 28, 2016.

**MOWING BIDS**

No bids were submitted for the 2016 Mowing Contract. The Town Board will solicit quotes for the contract to review at the April 14, 2016 meeting.

**VETERANS' MEMORIAL PARK**

Joseph Vecchio was invited to address the Town Board. Mr. Vecchio explained the need for a maintenance plan for the Veterans' Memorial Park. Mr. Vecchio will contact Supervisor Kozub with the appropriate information relating to maintenance of the park.

RESOLUTION 50-2016

**WeCare Waste & Recycling**

On a motion by Councilor Randall, seconded by Councilor Dewitt the following resolution was PASSED. AYES – 3 Fesko, Dewitt, Randall

NAYS – 0

Resolved that payment to WeCare Waste & Recycling for services at the Spafford Transfer Station is authorized upon reconciliation of the billing by the Transfer Station Manager.

**ADJOURNMENT**

A motion to adjourn the meeting at 8:31 p.m. was made by Councilor Randall, seconded by Councilor Dewitt. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held  
Thursday, April 14, 2016 @ 7 p.m.  
@ Spafford Town Hall

Lisa M. Valletta  
Town Clerk  
Town of Spafford