

TOWN BOARD MEETING

December 8, 2016

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Christopher Kozub, Councilor Christine Fesko, Councilor Dave Venezia, Councilor Luke DeWitt, and Councilor Cherry Randall.

ALSO PRESENT: Highway Superintendent Eric Fordock, Town Clerk Lisa Valletta, Code Officer Howard Tanner, Accountant Thomas Chartrand and Town Attorney James Gascon.

Supervisor Kozub called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

MINUTES

A motion to accept the minutes of the November 10, 2016 Town Board meetings as submitted was made by Councilor Fesko, seconded by Councilor DeWitt. The motion PASSED: AYES- 5, NAYS- 0.

BUDGET TRANSFER

Mr. Chartrand recommended a budget transfer in the Highway Fund of \$6,000 from Snow Removal, Contractual to Machinery, Contractual and a budget transfer in the General Fund of \$1,300 from Contingent, Contractual to Planning, Personal Services and Cemeteries, Contractual.

RESOLUTION 115-2016

Budget Transfer

On a motion by Councilor DeWitt, seconded by Councilor Fesko the following resolution was PASSED. AYES – 5 Kozub, Fesko, Venezia, DeWitt, Randall
NAYS – 0

Resolved the following 2016 Budget transfers are authorized:

HIGHWAY FUND

FROM	DA5142.4 Snow Removal, Contractual	<u>\$6,000.00</u>
		<u>\$6,000.00</u>
TO	DA5130.4 Machinery, Contractual	<u>\$6,000.00</u>
		<u>\$6,000.00</u>

GENERAL FUND

FROM	A1990.4 Contingent, Contractual	<u>\$1,300.00</u>
		<u>\$1,300.00</u>
TO	A8020.1 Planning, Personal Services	\$ 100.00
	A8810.4 Cemeteries, Contractual	\$1,200.00
		<u>\$1,300.00</u>

RESOLUTION 116-2016

End of Year Budget Transfers

On motion by Councilor DeWitt, seconded by Councilor Venezia the following resolution was PASSED. AYES – 5 Kozub, Fesko, Venezia, DeWitt, Randall
NAYS – 0

Resolved to authorize the Town Supervisor to make end-of-year budget transfers as necessary.

TOWN SUPERVISOR’S REPORT & STATEMENT

The Town Supervisor’s Report & Statement for November 2016 was read by Accountant Thomas Chartrand and filed. A motion to accept the Town Supervisor’s Report for November 2016 was made by Councilor DeWitt, seconded by Councilor Venezia. The motion PASSED. AYES – 5, NAYS – 0.

RESOLUTION 117-2016

November 2016 Bank Reconciliation

On a motion by Councilor Fesko, seconded by Councilor DeWitt the following resolution was PASSED. AYES – 5 Kozub, Fesko, Venezia, DeWitt, Randall
NAYS – 0

Resolved to find a positive audit of the November 2016 bank statement as presented before the Town Board.

HIGHWAY REPORT

Supt Fordock reported on the functionality of the Highway crew with only two employees, (one is out on medical leave). Monday’s storm brought significant snowfall (up to 3 feet in some areas). Supt Fordock reported the road clearing went alright; one complete plowing of all the roads required 6 ½ hours.

The Freon removal has been delayed; Supt Fordock is waiting for the rescheduled date.

ROAD MATERIALS

A motion was made by Councilor DeWitt, seconded by Supervisor Kozub authorizing Supt Fordock to place an advertisement in the Town’s official newspaper seeking bids for road materials for use in 2017 road projects. The motion PASSED: AYES- 5, NAYS- 0.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report for November 2016 was made by Councilor DeWitt, seconded by Councilor Venezia. The motion PASSED. AYES – 5, NAYS – 0.

CODE OFFICER’S REPORT

Mr. Tanner’s reported on the following activity for March/April 2016:

- Permits Issued
 - 2051 Pine Bluff Road – fence
 - 2865 Nunnery Road – furnace
 - 2292 Bockes Road – demolition of camp
 - 2323 Bockes Road – shed
 - 1683 Borodino Bluffs – shed >> PENDING

RESOLUTION 118-2016

Abstract #12 – General & Highway Funds

On a motion by Councilor DeWitt, seconded by Councilor Fesko the following resolution was PASSED. AYES – 5 Kozub, Fesko, Venezia, DeWitt, Randall
NAYS – 0

General Fund Abstract #12 and Highway Fund Abstract #12 are approved. (Audited abstract totals will be reflected in the January 2017 Town Board meeting minutes.)

ABSTRACT #11 – NOVEMBER 10, 2016

Audited bills for Abstract #11 were as follows:

General Fund	vouchers 318 – 340	\$ 10,947.66
Highway Fund	vouchers 135 – 151	\$ 60,932.86

RESOLUTION 119-2016

2017 CNY SPCA Contract

On a motion by Councilor Randall, seconded by Councilor DeWitt the following resolution was PASSED.

AYES – 5	Kozub, Fesko, Venezia, DeWitt, Randall
NAYS – 0	

Resolved Supervisor Kozub is authorized to sign the 2017 Animal Cruelty Contract with CNY SPCA for response to any animal cruelty cases within the Town of Spafford.

VARIED ITEMS

- Spafford Area Historical Society requested regular plowing of the Senior Parking lot next to the Borodino Hall to allow frequent use during the winter weather.
- Still waiting on paperwork from DASNY regarding the grant.
- Supervisor Kozub presented information regarding the I-81 proposals. He requested the Town Board consider a resolution supporting retention of I-81 as a viaduct through Syracuse. The Board will decide on this matter at the January 2017 meeting.
- The revised Transfer Station rules/regulations for residents is accepted with the following amendments: removal of the attendant’s personal telephone number and clarify the fees for additional tires should be paid to the Town Clerk prior to disposal at the Transfer Station.
- Insufficient payment for a burial was received. The Town Clerk will contact the funeral home to seek the balance due.

RESOLUTION 120-2016

2017 Organizational Meeting

On a motion by Councilor Fesko, seconded by Councilor Randall the following resolution was PASSED.

AYES – 5	Kozub, Fesko, Venezia, DeWitt, Randall
NAYS – 0	

Resolved to hold the 2017 Organizational Meeting for the Town of Spafford on Thursday, January 5, 2017 at 7 p.m. at the Spafford Town Hall; said meeting to include any and all other business before the Town Board. Further resolved the Town Clerk is authorized to publish notice of said meeting as required.

CONFIDENTIAL ATTORNEY CONSULTATION

The Town Board recessed for confidential consultation with the Town Attorney and Code Officer Howard Tanner at 7:46 p.m.

The Town Board returned to open session at 8:02 p.m.

ADJOURNMENT

A motion to adjourn the meeting at 8:45 p.m. was made by Councilor DeWitt, seconded by Councilor Fesko. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
 Thursday, January 5, 2017 @ 7 p.m.
 @ Spafford Town Hall

Lisa M. Valletta
 Town Clerk
 Town of Spafford