

TOWN OF SPAFFORD

SUPERVISORS MONTHLY REPORT

ENDING 1/31/2016

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TOWN OF SPAFFORD

SUPERVISOR'S MONTHLY REPORT ENDING 1/31/2016

ACCOUNT CODE	DESCRIPTION		ORIGINAL BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	EXPENDITURES TO DATE	UNENCUMBERED BALANCE
GENERAL FUND		APPROPRIATIONS					
A1010.1	Town Board	Personal Services	5,800.00	0.00	5,800.00	0.00	5,800.00
A1110.1	Justices	Personal Services	12,190.00	0.00	12,190.00	1,015.83	11,174.17
A1110.2	Justices	Equipment	0.00	0.00	0.00	0.00	0.00
A1220.1	Supervisor	Personal Services	10,150.00	0.00	10,150.00	845.83	9,304.17
A1220.2	Supervisor	Equipment	175.00	0.00	175.00	0.00	175.00
A1320.4	Independent Accounting	Contractual	12,200.00	0.00	12,200.00	0.00	12,200.00
A1330.1	Tax Collection	Personal Services	5,160.00	0.00	5,160.00	430.00	4,730.00
A1355.1	Assessors	Personal Services	27,060.00	0.00	27,060.00	2,255.00	24,805.00
A1355.4	Assessors	Contractual	1,800.00	0.00	1,800.00	0.00	1,800.00
A1410.1	Town Clerk	Personal Services	20,560.00	0.00	20,560.00	1,713.33	18,846.67
A1410.2	Town Clerk	Equipment	800.00	0.00	800.00	0.00	800.00
A1420.4	Attorney (Contract)	Contractual	12,000.00	0.00	12,000.00	0.00	12,000.00
A1421.4	Attorney (Litigation)	Contractual	35,000.00	0.00	35,000.00	0.00	35,000.00
A1440.4	Engineer	Contractual	5,000.00	0.00	5,000.00	0.00	5,000.00
A1620.1	Buildings	Personal Services	2,200.00	0.00	2,200.00	183.33	2,016.67
A1620.2	Buildings	Equipment	10,000.00	0.00	10,000.00	0.00	10,000.00
A1620.4	Buildings	Contractual	14,700.00	0.00	14,700.00	340.65	14,359.35
A1670.4	Central Printing & Mailing	Contractual	13,650.00	0.00	13,650.00	0.00	13,650.00
A1680.4	Central Data Process	Contractual	7,300.00	0.00	7,300.00	465.00	6,835.00
A1910.4	Unallocated Insurance	Contractual	16,000.00	0.00	16,000.00	18,171.14	(2,171.14)
A1920.4	Municipal Assoc. Dues	Contractual	1,900.00	0.00	1,900.00	280.00	1,620.00
A1950.4	Judgements and Claims	Contractual	3,000.00	0.00	3,000.00	22.40	2,977.60
A1990.4	Contingent	Contractual	40,000.00	0.00	40,000.00	0.00	40,000.00
A1991.4	Education & Training	Contractual	5,000.00	0.00	5,000.00	0.00	5,000.00
A3120.4	Police and Constable	Contractual	1,400.00	0.00	1,400.00	0.00	1,400.00
A3510.1	Control of Dogs	Personal Services	1,400.00	0.00	1,400.00	0.00	1,400.00
A3510.4	Control of Dogs	Contractual	1,360.00	0.00	1,360.00	0.00	1,360.00
A3610.4	Examining Boards	Contractual	600.00	0.00	600.00	0.00	600.00
A3620.1	Safety Inspections	Personal Services	27,000.00	0.00	27,000.00	2,250.00	24,750.00
A3620.4	Safety Inspections	Contractual	1,900.00	0.00	1,900.00	0.00	1,900.00
A4289.4	Drug Testing	Contractual	500.00	0.00	500.00	0.00	500.00
A5010.1	Supt of Highways	Personal Services	52,500.00	0.00	52,500.00	3,769.23	48,730.77
A5010.2	Supt of Highways	Equipment	0.00	0.00	0.00	0.00	0.00
A5132.2	Garage	Equipment	82,000.00	0.00	82,000.00	0.00	82,000.00
A5132.4	Garage	Contractual	19,900.00	0.00	19,900.00	171.53	19,728.47
A5182.4	Street Lighting	Contractual	3,200.00	0.00	3,200.00	71.78	3,128.22
A6989.4	Economic Development	Contractual	700.00	0.00	700.00	0.00	700.00
A7110.2	Parks	Equipment	5,000.00	0.00	5,000.00	0.00	5,000.00
A7110.4	Parks	Contractual	3,500.00	0.00	3,500.00	43.88	3,456.12
A7310.4	Youth Program	Contractual	1,000.00	0.00	1,000.00	0.00	1,000.00
A7510.4	Historian	Contractual	250.00	0.00	250.00	0.00	250.00
A7520.4	Historical Society	Contractual	500.00	0.00	500.00	0.00	500.00
A8010.1	Zoning	Personal Services	950.00	0.00	950.00	0.00	950.00
A8010.4	Zoning	Contractual	1,800.00	0.00	1,800.00	0.00	1,800.00
A8020.1	Planning	Personal Services	515.00	0.00	515.00	37.96	477.04
A8020.4	Planning	Contractual	5,500.00	0.00	5,500.00	0.00	5,500.00
A8160.1	Refuse & Garbage	Personal Services	11,500.00	0.00	11,500.00	706.74	10,793.26
A8160.2	Refuse & Garbage	Equipment	0.00	0.00	0.00	0.00	0.00
A8160.4	Refuse & Garbage	Contractual	78,000.00	0.00	78,000.00	0.00	78,000.00
A8175.4	Clearing Vacant Lots	Contractual	0.00	0.00	0.00	0.00	0.00
A8810.1	Cemeteries	Personal Services	6,000.00	0.00	6,000.00	0.00	6,000.00
A8810.4	Cemeteries	Contractual	8,500.00	0.00	8,500.00	0.00	8,500.00
A9010.8	Employee Benefits	State Retirement	52,199.00	0.00	52,199.00	52,199.00	0.00
A9030.8	Employee Benefits	Social Security	14,200.00	0.00	14,200.00	1,010.35	13,189.65
A9040.8	Employee Benefits	Workmens Compensation	22,000.00	0.00	22,000.00	6,583.50	15,416.50
A9050.8	Employee Benefits	Unemployment Insurance	2,200.00	0.00	2,200.00	144.65	2,055.35
A9055.8	Employee Benefits	Disability Insurance	200.00	0.00	200.00	0.00	200.00
A9060.8	Employee Benefits	Hospital & Medical Ins.	8,000.00	0.00	8,000.00	9,143.88	(1,143.88)
TOTALS			675,919.00	0.00	675,919.00	101,855.01	574,063.99

TOWN OF SPAFFORD
SUPERVISOR'S MONTHLY REPORT ENDING

1/31/2016

ACCOUNT CODE	DESCRIPTION	ORIGINAL ESTIMATE	BUDGET ADJUSTMENTS	CURRENT ESTIMATE	REVENUE TO DATE	REVENUE BALANCE
GENERAL FUND REVENUE ACCOUNT						
A1001	Real Property Taxes	419,802.00		419,802.00	419,802.00	0.00
A1090	Interest and Penalties on Real Property Taxes	5,000.00		5,000.00	0.00	5,000.00
A1170	Franchise Ordinance	9,400.00		9,400.00	0.00	9,400.00
A1255	Clerk Fees	600.00		600.00	66.25	533.75
A2555	Building Permits	9,000.00		9,000.00	807.00	8,193.00
A2110	Zoning Fees	2,000.00		2,000.00	175.00	1,825.00
A2115	Planing Fees	500.00		500.00	0.00	500.00
A2130	Garbage Removal/Disp.	14,000.00		14,000.00	470.00	13,530.00
A2192	Cemetary Services	2,000.00		2,000.00	100.00	1,900.00
A2401	Interest and Earnings	75.00		75.00	2.74	72.26
A2410	Rental of Real Property	0.00		0.00	0.00	0.00
A2544	Dog Licenses	900.00		900.00	44.00	856.00
A2610	Fines and Forfeitures	2,500.00		2,500.00	305.00	2,195.00
A2650	Sales of Scrap and Excess Materials	0.00		0.00	0.00	0.00
A2680	Insurance Recoveries	0.00		0.00	0.00	0.00
A2701	Refund of Prior Years Expenditures	0.00		0.00	20.00	(20.00)
A2770	Miscellaneous	0.00		0.00	0.00	0.00
A3001	Per Capita	6,189.00		6,189.00	0.00	6,189.00
A3005	Mortgage Tax	42,000.00		42,000.00	0.00	42,000.00
A3089	Justice Court Grant	0.00		0.00	0.00	0.00
A3389	Cemetery Grant	0.00		0.00	0.00	0.00
A3820	Youth Programs	0.00		0.00	0.00	0.00
A3040	Real Property Tax Administration (STAR Program etc)	0.00		0.00	0.00	0.00
TOTALS		513,966.00	0.00	513,966.00	421,791.99	92,174.01

ACCOUNT CODE	DESCRIPTION	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	EXPENDITURES TO DATE	UNENCUMBERED BALANCE
COMMUNITY DEVELOPMENT APPROPRIATIONS						
CD7520.2	Historical Property (Grange Impr Equipment	25,000.00	0.00	25,000.00	14,165.00	10,835.00
CD8661.2	Four Corners Improvement Contractual	0.00	0.00	0.00	0.00	0.00
TOTALS		25,000.00	0.00	25,000.00	14,165.00	10,835.00

ACCOUNT CODE	DESCRIPTION	ORIGINAL ESTIMATE	BUDGET ADJUSTMENTS	CURRENT ESTIMATE	REVENUE TO DATE	REVENUE BALANCE
COMMUNITY DEVELOPMENT REVENUE ACCOUNT						
CD2763	Grant From County Grange	25,000.00		25,000.00	0.00	25,000.00
CD2764	Grant From County (4 Corners Improvement)	0.00		0.00	0.00	0.00
TOTALS		25,000.00	0.00	25,000.00	0.00	25,000.00

ACCOUNT CODE	DESCRIPTION	DEBIT	CREDIT	DEBIT + CREDIT (-) BALANCE	POSTING ERRORS	TOTAL CASH
A200	Cash	316,242.29	315,949.83	292.46		292.46
A201	Cash - Time Deposit	437,079.49	75,200.00	361,879.49		361,879.49
A210	Petty Cash	200.00	0.00	200.00		
A250	Taxes Receivable	775,709.66	200,000.00	575,709.66		362,171.95
A380	Accounts Receivable	0.00	0.00	0.00		=====
A391	Due From Other Funds	35,165.00	0.00	35,165.00		
A510	Estimated Revenues	513,966.00	0.00	513,966.00		
A522	Expenditures	101,855.01	0.00	101,855.01	0.00	
A599	Appropriated Fund Bal.	161,953.00	0.00	161,953.00		
A600	Accounts Payable	14,170.82	14,170.82	0.00		
A631	Due to Other Gov.	0.00	355,907.66	(355,907.66)		
A690	Overpayments & Clearing	2,064.00	2,064.00	0.00		
A909	Fund Balance	0.00	297,401.97	(297,401.97)		
A960	Appropriations	0.00	675,919.00	(675,919.00)		
A980	Revenues	0.00	421,791.99	(421,791.99)	0.00	
TOTALS		2,358,405.27	2,358,405.27	(0.00)		

COMMUNITY DEVELOPMENT FUND
 GRANGE LIFT GRANT

ACCOUNT CODE	DESCRIPTION	DEBIT	CREDIT	DEBIT + CREDIT (-) BALANCE		
CD200	Cash	14,165.00	14,165.00	0.00		
CD201	Cash in Time Deposits	0.00	0.00	0.00		
CD380	Accounts Recievable	21,000.00	0.00	21,000.00		
CD510	Estimated Revenues	25,000.00	0.00	25,000.00		
CD522	Expenditures	14,165.00	0.00	14,165.00	0.00	
CD599	Appropriated Fund Bal.	0.00	0.00	0.00		
CD630	Due to Other Funds	0.00	35,165.00	(35,165.00)		
CD878	Fund Balance	0.00	0.00	0.00		
CD960	Appropriations	0.00	25,000.00	(25,000.00)		
CD980	Revenues	0.00	0.00	0.00	0.00	
TOTALS		74,330.00	74,330.00	0.00		

CAPITAL PROJECTS FUND
 VETERANS MEMORIAL PARK

ACCOUNT CODE	DESCRIPTION	DEBIT	CREDIT	DEBIT + CREDIT (-) BALANCE		
H200	Cash	0.00	0.00	0.00		
H201	Cash in Time Deposits	0.00	0.00	0.00		
H510	Estimated Revenues	0.00	0.00	0.00		
H522	Expenditures	0.00	0.00	0.00	0.00	
H599	Appropriated Fund Bal.	0.00	0.00	0.00		
H630	Due to Other Funds	0.00	0.00	0.00		
H960	Appropriations	0.00	0.00	0.00		
H878	Fund Balance	0.00	0.00	0.00		
H980	Revenues	0.00	0.00	0.00	0.00	
TOTALS		0.00	0.00	0.00		

TOWN OF SPAFFORD

SUPERVISOR'S MONTHLY REPORT ENDING

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ACCOUNT CODE	DESCRIPTION		ORIGINAL BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	EXPENDITURES TO DATE	UNENCUMBERED BALANCE
HIGHWAY FUND - REPAIRS AND IMPROVEMENTS			APPROPRIATIONS				
DA5110.1	General Repairs	Personal Services	70,900.00	0.00	70,900.00	0.00	70,900.00
DA5110.2	General Repairs (Multi Modal)	Capital Outlay	0.00	0.00	0.00	0.00	0.00
DA5110.4	General Repairs	Contractual	136,000.00	0.00	136,000.00	0.00	136,000.00
DA5112.3	Improvements	Capital Outlay	52,468.00	0.00	52,468.00	0.00	52,468.00
TOTALS			259,368.00	0.00	259,368.00	0.00	259,368.00

HIGHWAY FUND - MACHINERY			APPROPRIATIONS				
DA5130.2	Machinery	Equipment	154,000.00	0.00	154,000.00	93,000.00	61,000.00
DA5130.4	Machinery	Contractual	40,000.00	0.00	40,000.00	0.00	40,000.00
TOTALS			194,000.00	0.00	194,000.00	93,000.00	101,000.00

HIGHWAY FUND - SNOW AND MISCELLANEOUS			APPROPRIATIONS				
DA5142.1	Snow Removal	Personal Services	70,900.00	0.00	70,900.00	5,704.66	65,195.34
DA5142.4	Snow Removal	Contractual	147,000.00	0.00	147,000.00	0.00	147,000.00
DA9030.8	Employees Benefits	Social Security	11,000.00	0.00	11,000.00	810.62	10,189.38
DA9060.8	Employees Benefits	Hospital & Medical Ins.	55,100.00	0.00	55,100.00	4,596.60	50,503.40
A9730.6	Debt Service Principal	Bond Anticipation Notes	45,000.00	0.00	45,000.00	0.00	45,000.00
A9730.7	Debt Service Interest	Bond Anticipation Notes	5,000.00	0.00	5,000.00	0.00	5,000.00
DA9950.9	Transfer to Capital Reserve F	Inter Fund Transfer	13,000.00	0.00	13,000.00	0.00	13,000.00
TOTALS			347,000.00	0.00	347,000.00	11,111.88	335,888.12
TOTAL HIGHWAY			800,368.00	0.00	800,368.00	104,111.88	696,256.12

ACCOUNT CODE	DESCRIPTION		ORIGINAL ESTIMATE	REVENUE ADJUSTMENTS	CURRENT ESTIMATE	REVENUE TO DATE	BALANCE
HIGHWAY FUND			REVENUES				
DA1001	Real Property Taxes		435,294.00		435,294.00	435,301.83	(7.83)
DA2300	Services for Other Governments		80,600.00		80,600.00	0.00	80,600.00
DA2401	Interest and Earnings		100.00		100.00	3.68	96.32
DA-R2401	Interest and Earnings (Reserved)		0.00		0.00	0.92	(0.92)
DA2665	Sale of Equipment		45,000.00		45,000.00	0.00	45,000.00
DA2650	Sale of Scrap		0.00		0.00	0.00	0.00
DA3501	State Aid Consolidated Highway		52,468.00		52,468.00	0.00	52,468.00
DA3505	State Aid Multi Modal		0.00		0.00	0.00	0.00
DA2770	Other Unclassified Revenues		0.00		0.00	0.00	0.00
DA-R5031	Interfund Transfer		0.00		0.00	0.00	0.00
DA4960	Federal Disaster Assistance		0.00		0.00	0.00	0.00
TOTALS			613,462.00	0.00	613,462.00	435,306.43	178,155.57

ACCOUNT CODE	DESCRIPTION	DEBIT	CREDIT	DEBIT + CREDIT (-) BALANCE	POSTING ERRORS	TOTAL CASH
DA200	Cash	513,004.27	512,997.33	6.94		6.94
DA201	Cash in Time Deposits	502,036.61	252,800.00	249,236.61		319,331.61
DA231	Cash in Time Deposits Resen	70,095.00	0.00	70,095.00		
DA250	Taxes Receivable	435,301.83	200,000.00	235,301.83		<u>319,338.55</u>
DA380	Accounts Receivable	33,666.26	0.00	33,666.26		=====
DA440	Due From Other Gov.	0.00	0.00	0.00		
DA510	Estimated Revenues	613,462.00	0.00	613,462.00		
DA522	Expenditures	104,111.88	0.00	104,111.88	0.00	
DA599	Appropriated Fund Bal.	186,906.00	0.00	186,906.00		
DA600	Accounts Payable	203,993.77	203,993.77	0.00		
DA601	Accrued Liabilities	4,891.68	4,891.68	0.00		
DA889	Reserve for Equipment	0.00	70,094.08	(70,094.08)		
DA909	Fund Balance	0.00	187,018.01	(187,018.01)		
DA960	Appropriations	0.00	800,368.00	(800,368.00)		
DA980	Revenues	0.00	435,306.43	(435,306.43)	0.00	
TOTALS		2,667,469.30	2,667,469.30	0.00		

ACCOUNT CODE	DESCRIPTION	DEBIT	CREDIT	DEBIT + CREDIT (-) BALANCE	POSTING ERRORS	TOTAL CASH
T201	Cash - Time Deposit	7,123.09	7,123.09	0.00		0.00
T201	Cash - Time Deposit	20,948.39	0.00	20,948.39		20,948.39
T18	NYS Retirement	68.53	68.53	0.00		
T21	NYS Income Tax	834.80	834.80	0.00		20,948.39
T22	Federal Tax	2,035.00	2,035.00	0.00		=====
T50	Income Execution	0.00	0.00	0.00		
T26	Social Security	3,641.95	3,641.95	0.00		
T17	New York State Defered Comp Plan	274.52	274.52	0.00		
T37	Health Insurance/Union Dues	268.29	268.29	0.00		
T85	Credit Union	0.00	0.00	0.00		
T90	Cemetery Lot Borodino	0.00	2,625.72	(2,625.72)		
T92	Cold Brook Cemetery Permanent	0.00	2,128.38	(2,128.38)		
T93	Cold Brook Cemetery Current	0.00	1,184.08	(1,184.08)		
T93 A	Cold Brook Cemetery Perpetual	0.00	15,010.21	(15,010.21)		
T94	0.00	0.00	0.00	0.00		
T95	Burns Farms PDD	0.00	0.00	0.00		
T302	Historical Marker Grant	0.00	0.00	0.00		
TOTALS		35,194.57	35,194.57	0.00		

MONTHLY STATEMENT OF SUPERVISOR

To the TOWN BOARD of the TOWN OF SPAFFORD

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of JANUARY 2016

RECEIPTS		
SOURCE		AMOUNT RECEIVED
General Fund		
Lisa Valletta - Town Clerk Fees		\$1,682.25
NBT Bank - Interest		2.74
Justice Jacques - Justice Court Fines		2,064.00
Cynthia Cook - Taxes Received		200,000.00
	Total	\$203,748.99
Highway Fund		
NBT Bank - Interest		\$4.60
Cynthia Cook - Taxes Received		200,000.00
	Total	\$200,004.60
Trust and Agency Fund		
General Fund		\$3,487.64
Highway Fund		3,635.45
NBT Bank - Interest - Coldbrook Valley Cemetery		0.33
	Total	\$7,123.42
Capital Development Fund		
NBT Bank - Interest		0.00
		\$0.00
Community Development Fund		
County of Onondaga - Grant		\$0.00
	Total	\$0.00
Special District Fund		
Southern Onondaga Area Water District		
NBT Bank - Interest		\$0.22
	Total	\$0.22
DISBURSEMENTS		
FUND OR ACCOUNT		AMOUNT EXPENDED
General Fund		
General Abstract # 1		\$103,567.23
General Payroll # 1		8,731.28
Highway Payroll # 1-2		4,475.97
Trust and Agency Fund		1,010.35
	Total	\$117,784.83
Highway Fund		
Highway Abstract # 1		\$301,590.37
Highway Payroll # 1-2		10,596.34
Trust and Agency Fund		810.62
	Total	\$312,997.33
Trust and Agency Fund		
EFTPS Voice Response System		\$5,676.95
New York State Income Tax		834.80
New York State Employees Retirement		68.53
New York State Deferred Compensation Plan		274.52
New York State Teamsters Council Health & Hospital Fund		139.29
Teamsters Local Union 317 - Dues		129.00
General Abstract # 1		
	Total	\$7,123.09
Community Development Fund		
Community Development Abstract # 1		14,165.00
	Total	\$14,165.00
Special District Fund		
Southern Onondaga Area Water District		
Special District Abstract # 1		\$3,135.38
	Total	\$3,135.38

Dated: February 11, 2016

Christopher Kozub
Town of SPAFFORD

Supervisor

TOWN OF SPAFFORD

February 11, 2016

To: Town Board
 From: Tom Chartrand
 Bookkeeper
 Re: Budget Transfers

				AMOUNT

GENERAL FUND				
From:	A1990.4	Contingent	Contractual	\$3,700.00

				3,700.00
				=====
To:	A1910.4	Unallocated Insurance	Contractual	\$200.00
	A9060.8	Employee Benefits	Hospital	1,100.00

				1,300.00
				=====
HIGHWAY FUND				
From:	DA9730.6	Debt Service Principal	Bond Anticipation Notes	45,000.00
	DA9730.7	Debt Service Interest	Bond Anticipation Notes	5,000.00
	DA9950.9	Transfer to Capital Reserve Fund	Inter Fund Transfer	13,000.00

				63,000.00
				=====
To:	DA5130.2	Machinery	Equipment	63,000.00

				63,000.00
				=====