

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Bean, Councilor Fesko, Councilor Ireland, and Councilor Hanlon.
ABSENT: Councilor Venezia.

ALSO PRESENT: Highway Superintendent Cherry Randall, Town Clerk Lisa Valletta, Code Officer Howard Tanner, and Accountant Thomas Chartrand.

Supervisor Bean called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

MINUTES

A motion to accept the minutes of the June 11, 2015 meeting was made by Councilor Fesko, seconded by Councilor Hanlon. The motion PASSED. AYES – 4, NAYS – 0.

RESOLUTION 53-2015

Abstract #6 – General & Highway Funds

On a motion by Councilor Ireland, seconded by Councilor Hanlon the following resolution was PASSED
AYES – 4 Bean, Fesko, Ireland, Hanlon
NAYS – 0

Resolved payment of General Fund Abstract #6 & Highway Fund Abstract #6 is approved. (Audited abstract totals will be reflected in the August 2015 Town Board meeting minutes.)

ABSTRACT #5 – JUNE 11, 2015

Audited bills for Abstract #5 were as follows:

General Fund	vouchers 174 – 209	\$ 24,535.57
Highway Fund	vouchers 57– 71	\$ 15,592.59

CODE OFFICER’S REPORT

Mr. Tanner’s reported on the following activity for June/July 2015:

- Building Permits
 - 2354 East Lake Road – deck
 - Lourdes Camp (Young Explosives) – fireworks display for event on Aug. 25
 - 2817 Nunnery Road – solar units
 - 2475 Route 174 – fence
 - Off Willowdale Road (tax ID #021-03-20) – storage shed
 - 2876 Nunnery Road - deck
- Certificates of Occupancy Issued
 - 1448 East Lake Road – new residence
 - 1002 Masters Road – deck
 - 2019 Woodland Lane – new residence
- Court:
 - Joseph Marcheterre – 2142 Willowdale Road – pending
 - Frank Marcheterre – all properties – pending
 - Gordon Brown – Cold Brook Road

Multi-Modal Project – Church Road Bridge

Supt. Randall reminded the Board the 2015 Agreement to Spend Highway Funds (S284 Agreement) listed repairs to the wing walls on the Church Road bridge. Multi-Modal grant approval was received for those repairs and DEC has verbally approved the permit. She is now seeking to undertake those repairs. Supt. Randall consulted Doug Miller of Miller Engineers who has provided communication stating the integrity of the bridge has not changed since his original inspection. Councilor Hanlon asked for a timeline on the repairs. Supt. Randall explained it is dependent on the weather and acquisition of materials.

Supervisor Bean noted the previously approved S284 Agreement allowed \$50,000 for the work and approval of the S284 Agreement implied authorization to proceed.

CHIPS Project – Moon Hill Road Culvert

Supt. Randall reminded the Board there is \$60,267.97 CHIPS funds available to the Town of Spafford this year. CHIPS funds are paid out via reimbursement. The culvert to be replaced does not affect a DEC regulated stream eliminating the need for a DEC permit. The projected cost of \$55,000 does not include the second culvert that is planned for above the replacement site nor the expense of an engineer.

MOON HILL ROAD CULVERT PROJECT

A motion was made by Councilor Ireland, seconded by Councilor Fesko to proceed with the Moon Hill Road Culvert Project without an engineer. The ensuing discussion suggested an engineer could be brought in mid-project should Supt. Randall deem it necessary. The motion PASSED. AYES – 3: Ireland, Fesko, Hanlon. NAYS – 1: Bean.

RESOLUTION 55-2015

Amend 2015 S284 Agreement

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED
AYES – 4 Bean, Ireland, Fesko, Hanlon
NAYS – 0

Resolved to amend the 2015 S284 Agreement to include the Moon Hill Road Culvert Project with expenditures for said project not to exceed \$60,267.97.

Highway Department Activity

- Using a rented mower, all roadside mowing of town roads has been completed.
- Maintaining/repair of equipment.
- Highway fixed assets inventory has been completed.
- Tree removals due to various rain storms.
- Ditching and culvert repairs continue as needed.
- Assisted Town of Otisco (53 man hours) and Town of Tully (24 man hours) with road paving projects.
- Previously purchased tires and wheels have been mounted on the trucks; additional will be needed before winter.

2443 East Lake Road Complaint

There is a complaint regarding run-off from Collard Road damaging property at 2443 East Lake Road. The ditches and culverts have been examined and are working as expected. Supt. Randall recommended the history of the issue be researched and seek legal direction if needed. Supervisor Bean stated she would be meeting with the land owner on Saturday, July 11.

TRANSFER STATION SUPERVISOR

Supervisor Bean is seeking to appoint Supt. Randall as Transfer Station Supervisor; this post was not included when Supt. Randall was appointed as Highway Superintendent. Supt. Randall asked for the job description. Supervisor Bean explained there are currently no written specifications for the post.

Supt. Randall proposed the Transfer Station Supervisor handle administrative duties with authority to call in a Highway employee on overtime should there be a need for equipment to move items at the Transfer Station.

A motion to appoint Cherry Randall as Transfer Station Supervisor effective immediately and as described, with the 2015 salary appropriately pro-rated was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 4; NAYS – 0.

Miscellaneous

- Supt. Randall is working to resolve the telephone issues.
- The Highway office/break room lacks heat and air conditioning. Supervisor Bean requested Supt. Randall address this issue.
- Supervisor Bean raised the question of an updated system for monitoring fuel usage. Supt. Randall explained logs are kept and anticipates an electronic system may be prohibitively expensive.

CEMETERY MANAGEMENT

There have been no responses for the post of Cemetery Manager. Borodino Cemetery is still without a Caretaker. Supervisor Bean suggested adding the management duties to the specifications for the annual mowing contract. Supervisor Bean will meet with Councilor Ireland and Councilor Hanlon to create a list of duties and proposed pay for a Cemetery Manager.

RESOLUTION 56-2015

Permissive Referendum

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED

AYES – 4	Bean, Ireland, Fesko, Hanlon
NAYS – 0	

Resolved to purchase a new Ten Wheel Dump Truck and appurtenances for use by the Highway Department. This purchase includes the intended use of \$80,000 from the Equipment Capital Reserve Fund with said use being subject to Permissive Referendum pursuant to the terms of Local Finance Law.

BACON HILL HOMEOWNERS’ ASSOCIATION

Mr. Michael Foor-Pessin spoke on behalf of the Bacon Hill Homeowners’ Association requesting the Town address their complaint against commercial rental activity.

Town Attorney Scott Chatfield arrived at 8:15 p.m.

Mr. Chatfield advised Mr. Foor-Pessin to either file a request for interpretation with the Town’s Code Officer or file an appeal with the ZBA charging the Code Officer with failure to take action.

INTER MUNICIPAL AGREEMENT

Onondaga County Department of Children and Family Services/Youth Bureau (the Dept.) has submitted an Inter Municipal Agreement for the operation of a 2015 Youth Program in the Town of

Spafford. Said agreement allows for a reimbursement from the Dept. for operating costs associated with a youth program.

RESOLUTION 57-2015

Inter Municipal Agreement

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was PASSED AYES – 4 Bean, Ireland, Fesko, Hanlon NAYS – 0

Resolved the Town Supervisor is authorized to sign the Inter Municipal Agreement with the Onondaga County Department of Children and Family Services/Youth Bureau to allow for reimbursement of operating costs associated with a youth program.

PROPANE PURCHASING

Supervisor Bean recommended the Town will begin purchasing propane from Mirabito Energy Products as they will match the NY State contract price for propane. It is not known if Mirabito Energy Products is on the State or County contract for propane. If they are not, the Town must obtain three quotes to comply with the current procurement policy.

NEWSLETTER

Supervisor Bean requested any submissions for the next Town newsletter be presented by July 23.

ANNUAL TRAINING

Supervisor Bean reported CompAlliance requires annual training for all Town officers and employees regarding various policies; i.e. sexual harassment; workplace violence; and hazardous material handling. CompAlliance offers a training session which allows successful attendees to train others. Additionally, the Town Board needs to annually review each such policy.

BORODINO GRANGE HALL

Supervisor Bean received notice of grant approval for the Borodino Grange Hall improvements. The grant is in the amount of \$25,000 through the Onondaga County Legislature.

TOWN OF SCOTT YOUTH RECREATION PROGRAM

Supervisor Bean reported the attendance numbers requested from the Town of Scott for 2014 youth recreation program have not yet been received. She recommends withholding the \$1,000 allotment from the Town of Spafford for participation in said program until the information is provided. There was a discussion of the communication efforts.

RESOLUTION 58-2015

WeCare Waste & Recycling Invoice

On a motion by Supervisor Bean, seconded by Councilor Ireland the following resolution was PASSED AYES – 4 Bean, Ireland, Fesko, Hanlon NAYS – 0

Resolved payment of the WeCare Waste & Recycling invoice is authorized upon receipt and reconciliation by the Town Clerk.

TOWN BOARD MEETING

July 9, 2015

RESOLUTION 59-2015

Town of Scott Youth Recreation Allotment

On a motion by Supervisor Bean, seconded by Councilor Fesko, the following resolution was
PASSED AYES – 4 Bean, Ireland, Fesko, Hanlon
 NAYS – 0

Resolved payment of the \$1,000 to the Town of Scott Youth Recreation Program is authorized contingent upon receipt of 2014 participation data.

ADJOURNMENT

A motion to adjourn the meeting at 9:10 p.m. was made by Councilor Fesko, seconded by Councilor Ireland. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
Thursday, August 13, 2015 @ 7 p.m.
@ Spafford Town Hall

Lisa M. Valletta
Town Clerk
Town of Spafford