

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York. Prior notice of this meeting was duly provided to all members of the Town Board.

PRESENT: Supervisor Bean, Councilor Fesko, and Councilor Hanlon

ABSENT: Councilor Ireland, and Councilor Venezia.

ALSO PRESENT: Town Clerk Lisa Valletta.

Supervisor Bean called the meeting to order at 10:10 a.m. and explained the intent was to discuss a proposed change in propane provider as it relates to the Town Hall and Highway Garage Renovations grant application (“Renovations Grant”).

PROPANE PURCHASING

Mirabito Energy Products (“Mirabito”) is a propane vendor on the NY State contract. Mirabito offers a lower price per gallon than the Town currently is paying. If the Town desires to contract for the lower rate, it must be done by July 28, 2015.

Supervisor Bean invited Mirabito to examine the existing propane configuration. Mirabito found the pipes in need of replacement and determined the existing equipment does not meet code requirements.

Supervisor Bean has engaged a plumber to replace the pipework to the water heater and provide an estimate for replacement of the pipes for the furnaces.

The Renovations Grant proposes replacement of the water heater and furnaces.

RESOLUTION 60-2015

NY State Contract - Propane

On a motion by Councilor Fesko, seconded by Councilor Hanlon the following resolution was

PASSED

AYES – 3 – Bean, Fesko, Hanlon

NAYS – 0

Absent – 2 – Ireland, Venezia

Resolved to authorize a contract with Mirabito Energy Products for the purchase of propane at the NY State contract price for the 2015-2016 heating season.

CEMETERY SUPERINTENDENT

Supervisor Bean proposed establishing the position of Cemetery Superintendent. There have been no responses to the request for a contractor to provide the service. The Board discussed the job requirements and a potential salary with the following results:

- Records for all the cemeteries will be collected and deposited in the Town Hall.
- The Town Clerk will serve as record keeper for the cemeteries and will perform clerical duties as needed regarding the sale of lots.
- The Cemetery Superintendent will report to the Town Supervisor.
- Administrative duties will include
 - Conveyance of rules and regulations
 - Explanation of costs associated with purchase of lots
 - Work with existing maps to maintain accurate records of lot use
- Burial duties:
 - Ensure applicable fees have been paid to the Town Clerk

- Locate and stake lot for burial
- Oversee burials and assist with parking
- Bury cremated remains
- Acquire and install lot boundary markers
- General duties:
 - Oversee installation of foundations and headstones
 - Report maintenance and repair issues to the Town Supervisor
 - Oversee mowing and spring cleanup
- Cemetery Superintendent will receive an annual salary of \$4,800.
- An increase in fees will be discussed at a future Town Board session.

A motion to accept the above described duties was made by Councilor Fesko, seconded by Councilor Hanlon. The motion PASSED. AYES – 3, NAYS – 0. Absent – 2.

ADJOURNMENT

A motion to adjourn the meeting at 10:45 a.m. was made by Supervisor Bean, seconded by Councilor Fesko. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
Thursday, August 13, 2015 @ 7 p.m.
@ Spafford Town Hall

Lisa M. Valletta
Town Clerk
Town of Spafford