

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Bean, Councilor Fesko, Councilor Ireland, Councilor Hanlon and Councilor Venezia.

ALSO PRESENT: Code Officer Howard Tanner, Accountant Thomas Chartrand, and Town Clerk Lisa Valletta.

Supervisor Bean called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

Joseph Vecchio commended the Town Board on their willingness to allow comments from the public at the Town Board meetings.

MINUTES

A motion to accept the minutes of the April 30, 2015 and May 14, 2015 meetings was made by Councilor Fesko, seconded by Councilor Hanlon. The motion PASSED. AYES – 5, NAYS – 0.

RESOLUTION 47-2015

Abstract #6 – General & Highway Funds

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was PASSED
AYES – 5 Bean, Fesko, Ireland, Hanlon, Venezia
NAYS – 0

Resolved payment of General Fund Abstract #6 & Highway Fund Abstract #6 is approved. (Audited abstract totals will be reflected in the July 2015 Town Board meeting minutes.)

ABSTRACT #5 – MAY 14, 2015

Audited bills for Abstract #5 were as follows:

General Fund	vouchers 140 – 173	\$ 22,259.03
Highway Fund	vouchers 47 – 56	\$ 16,801.75
SOAWD	vouchers 4	\$ 165.00

HIGHWAY SUPERINTENDENT

Highway Superintendent Cherry Randall contacted the Town Clerk with the following requests:

- Distribute the Church Road bridge engineer report dated June 24, 2014 to all Town Board members.
- Determine location of current DEC permit for work at the Church Road bridge.

The DEC permit is on Supervisor Bean’s desk.

CODE OFFICER’S REPORT

Mr. Tanner’s reported on the following activity for May/June 2015:

- Building Permits
 - 20-15... off Verish Trail (tax ID #020-01-22).... shed
 - 21-15... NY State Route 41 (tax ID#029-01-09.3).... kitchen demolition

- 22-15... 2475 East Lake Road... fence
 - 23-15... 2475 NYS Route 174... shed
 - 24-15... NY State Route 41 (tax ID#029-01-09.3)... addition
 - 25-15... 1955 Collard Road... porch
 - 26-15... 1965 Pine Grove Road South... shed
 - 27-15... 2212 Glen Cove Road... garage
 - 28-15... 2598 Nunnery Road... decks
 - 29-15... 2338 NY State Route 174... new house
 - 30-15... 1002 Masters Road... deck
- C/O's Issued
 - Lourdes Camp – boat house
 - Locust Lane – new home
 - 2459 East Lake Rd – foundation repair
 - 2794 Nunnery Rd – renovations
 - 1452 East Lake Rd – new home
 - Court:
 - Limestone Ridge, LLC – Willowdale Rd – abandoned trailer (owner is cleaning up)
 - Frank Marcheterre – all properties (to Skaneateles Town Court)
 - Joseph Marcheterre – 2142 Willowdale Road – pending trial (Marcellus Town Court)
 - Gordon Brown – 183 Cold Brook Rd – visible garbage

A petition was submitted by Bacon Hill Homeowners Association seeking action on previously filed complaints which contend property owners are operating commercial lodging establishments. The petition proclaimed such actions are in violation of Town of Spafford Zoning Code. There was a discussion of the stated activity. The Board tabled the discussion pending review of the complaints.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report for May 2015 was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 5, NAYS – 0.

TOWN SUPERVISOR’S REPORT

The Town Supervisor’s Monthly Report for May 2015 was read by Accountant Thomas Chartrand and filed. A motion to accept the Town Supervisor’s Monthly Report as submitted was made by Councilor Ireland, seconded by Councilor Venezia. The motion PASSED. AYES – 5, NAYS – 0.

RESOLUTION 48-2015

May 2015 Bank Reconciliation

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was PASSED

AYES – 5	Bean, Ireland, Fesko, Hanlon, Venezia
NAYS – 0	

Resolved to find a positive audit of the May 2015 bank statement as presented by Mr. Chartrand.

The Zoning Board of Appeals and Planning Board made no formal reports; work continues on the minor fixes to the Zoning Code.

WETLAND DELINEATION

Supervisor Bean reported the preliminary delineation of wetland area behind the Town buildings is complete. A majority of the property is marked as wetland. Supervisor Bean recommends a final survey of the wetland area be completed; cost of such survey is quoted at \$2,200.

A motion to hire a surveyor for completion of a wetland survey of the property behind the Town buildings at a cost not to exceed \$2,200 was made by Supervisor Bean, seconded by Councilor Hanlon. The Board discussed the potential survey. The discussion was tabled pending arrival of the Town Attorney for guidance.

CORRECTION OF D.E.C. VIOLATIONS

Supervisor Bean gave thanks to the Highway Department for their efforts and described the status of the corrections addressing the D.E.C. violations:

- The waste oil collection tank has been removed. The accumulated oil will be disposed of through the Highway Department’s normal surrender procedures.
- WeCare Waste & Recycling Services removed the contaminated soil, caused by previous leaks in the packers’ hydraulic lines.
- Charles Lincoln has cleaned the blown trash in the lot and performed weed removal along the fence lines. Additionally, he repaired the fencing and gate.

The plan of corrections was submitted to the D.E.C. and determined by that agency to be appropriate and effective.

- Permanent correction for the Highway garage floor drains awaits the return of the Highway Superintendent.

Town Attorney Scott Chatfield arrived at 7:50 p.m.

WETLAND DELINEATION

Supervisor Bean led back to discussion of a final survey of the wetland behind the Town buildings. Mr. Chatfield reminded the Board any survey would be valid for only a short term, wetland borders ebb and flow. Mr. Chatfield added the Army Corps of Engineers (the Corps) holds the authority to define the wetland boundary. Any survey completed by the Town would be displaced by the Corps’ survey.

Councilor Hanlon and Supervisor Bean respectively withdrew the second and the motion to hire a surveyor to complete a final delineation.

MOON HILL ROAD CULVERT PROJECT

Miller Engineers submitted a proposal of \$10,000 for design of the Moon Hill Road culvert replacement. Discussion of the project was tabled until the July Town Board meeting to allow for input from the Highway Superintendent.

TOWN CONSTABLE TRAINING

Town Constable Thomas Adessa submitted a request for partial reimbursement of training costs.

RESOLUTION 49-2015

Training Reimbursement

On a motion by Councilor Fesko, seconded by Supervisor Bean the following resolution was

PASSED	AYES – 4	Bean, Ireland, Fesko, Hanlon
	NAYS – 1	Venezia

Resolved to reimburse Town Constable Thomas Adessa \$400.00 towards the cost of his required training.

SPAFFORD LANDING ROAD RETAINING WALL

Supervisor Bean reminded the Board there was a portion of the retaining wall adjoining the Town’s section that is on private property (49 Spafford Landing Road). The owners have installed a handrail on their portion, as directed by the Town. The Town awaits submission of a driveway permit application from the owners.

TOWN BUILDINGS RENOVATION PROPOSALS

For purposes of the grant application to be submitted to NY State Senator DeFrancisco’s office the following is a list of renovation work being considered for the Town buildings located at 1984 NY State Route 174:

- Replace 17 year old wall furnaces in the Town Hall with high efficiency 2 stage furnaces and air conditioning system. (lowest estimate \$15,000)
- Install water treatment system to provide potable water to both buildings. (lowest estimate \$5,190)
- Replace four rusted exterior steel doors on Town Hall with energy efficient insulated fiberglass doors. (estimated cost \$9,280)
- Apply exterior insulation and siding to Highway Garage (estimated cost range: \$20,477 - \$29,871)

RESOLUTION 50-2015

State Environmental Quality Review (SEQR)

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was

PASSED AYES – 5 Bean, Ireland, Fesko, Hanlon, Venezia
 NAYS – 0

Resolved the above proposed renovation work is an unlisted action under SEQRA.

IMPACT ASSESSMENT

1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? **NO**
2. Will the proposed action result in a change in the use or intensity of use of land? **NO**
3. Will the proposed action impair the character or quality of the existing community? **NO**
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? **NO**
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? **NO**
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? **NO**
7. Will the proposed action impact existing:
 - a. public / private water supplies? **NO**
 - b. public / private wastewater treatment utilities? **NO**
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? **NO**
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? **NO**
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? **NO**
11. Will the proposed action create a hazard to environmental resources or human health? **NO**

RESOLUTION 51-2015

Impact Assessment

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was

PASSED AYES – 5 Bean, Ireland, Fesko, Hanlon, Venezia
 NAYS – 0

Resolved the Town Board of the Town of Spafford has determined, based on a review of the EAF and the criteria contained in 6 NYCRR Section 617.20, the proposed Town Hall and Highway Garage renovations will not result in any significant adverse environmental impacts and therefore a negative declaration should be issued.

RESOLUTION 52-2015

Town Hall and Highway Garage Renovations

Whereas, the Spafford Town Board has identified a need to do certain improvements to the Town Hall and Highway Garage as set forth above, and

Whereas, the current estimate of the project puts the total cost at approximately \$50,000, and

Whereas, Senator DeFrancisco’s office has indicated a willingness to entertain an application for a grant in the amount of \$50,000 to assist in the cost of the renovation project on the condition that the Town of Spafford agrees to be responsible for funding out of its own appropriations any costs that may exceed the amount of the grant,

Now, therefore, on a motion by Councilor Fesko, seconded by Councilor Ireland, the Town Board of the Town of Spafford determines to undertake said project under said conditions contingent upon receipt of the grant.

PASSED AYES – 5 Bean, Ireland, Fesko, Hanlon, Venezia
 NAYS – 0

ETHICS COMMITTEE

The Ethics Committee is still without a Town Board member as Chairperson. Committee member William Hier is serving as Vice-Chair. Supervisor Bean pointed out there is no procedural description of the roles of the members. There was discussion of amending the Ethics Law to restructure the committee.

BORODINO GRANGE LIFT GRANT

Supervisor Bean reported approval of the grant for the lift in the Borodino Grange has been received.

ELECTRONIC MAIL LIST

The Town Board discussed creation of an email list for property owners to provide information and newsletters electronically. Submission of the email addresses would be voluntary. The Town Clerk will begin collecting email addresses of property owners interested in receiving electronic mail from the Town. No email addresses will be collected without the permission of the owner. Use of the email addresses will be for official Town business, said business will be determined by the Town Clerk.

ADJOURNMENT

A motion to adjourn the meeting at 10:10 p.m. was made by Councilor Ireland, seconded by Supervisor Bean. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
Thursday, July 9, 2015 @ 7 p.m.
@ Spafford Town Hall

Lisa M. Valletta
Town Clerk
Town of Spafford