

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Bean, Councilor Fesko, Councilor Ireland, Councilor Hanlon and Councilor Venezia.

ALSO PRESENT: Highway Superintendent Carl Wiers, Town Clerk Lisa Valletta.

Supervisor Bean called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

TOWN OF SCOTT-- SCOTT FAMILY PARK

Scott Town Supervisor Kevin Fitch was introduced by Supervisor Bean. Supervisor Fitch presented the Town of Scott’s proposed plans for improvements to the Scott Family Park. Funding for improvements may be available through their State Senator. Supervisor Fitch reaffirmed Town of Spafford residents receive resident status for activities at the Scott Family Park. Supervisor Fitch reported the Town of Scott is also examining a new fee schedule for the boat launch.

MINUTES

A motion to accept the minutes of the February 21, 2015, March 5, 2015 and March 12, 2015 meetings was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 5, NAYS – 0.

RESOLUTION 32-2015

Abstract #4 – General & Highway Funds

On a motion by Councilor Ireland, seconded by Councilor Venezia the following resolution was PASSED  
AYES – 5 Bean, Fesko, Ireland, Hanlon, Venezia  
NAYS – 0

Resolved payment of General Fund Abstract #4 & Highway Fund Abstract #4 is approved. (Audited abstract totals will be reflected in the May 2015 Town Board meeting minutes.)

ABSTRACT #3 – MARCH 12, 2015

Audited bills for Abstract #3 were as follows:

General Fund	vouchers 83 – 112	\$ 23,523.35
Highway Fund	vouchers 25 – 33	\$ 14,608.76
SOAWD	vouchers 1 – 3	\$190,511.61

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report for March 2015 was made by Supervisor Bean, seconded by Councilor Fesko. The motion PASSED. AYES – 5, NAYS – 0.

TOWN SUPERVISOR’S REPORT

The Town Supervisor’s Monthly Report for March 2015 was read by Accountant Thomas Chartrand and filed.

RESOLUTION 33-2015

2014 Town Supervisor’s Records Audit

On a motion by Councilor Fesko, seconded by Councilor Hanlon the following resolution was

PASSED                    AYES – 5                    Bean, Ireland, Fesko, Hanlon, Venezia  
                                  NAYS – 0

Resolved to find a positive audit of the 2014 Town Supervisor’s Records has been completed.

**HIGHWAY**

Supervisor Bean reported:

- CHIPS funding is increased to accommodate issues caused by the severe winter weather
- The Town of Spafford may receive Multi-Modal funds by June or July. No money may be spent on the project until approval of the funding is received.
- It’s possible the DEC permit for Church Road work will be ready by early summer.

A motion was made by Supervisor Bean to authorize an engineering consult from Douglas Miller, P.E. for the Moon Hill Road culvert repair.

There was discussion of the anticipated cost of the engineering consultation (less than \$5,000) and how to determine which engineer is best for the task.

*Attorney Scott Chatfield and Code Officer Howard Tanner arrived at 7:45 p.m.*

The discussion continued with potential liability concerns and estimated cost of the work. There was no second to the motion. Motion failed. Supervisor Bean tables the topic for future discussion.

**RESOLUTION 34-2015**

**March 2015 Bank Reconciliation**

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was PASSED                    AYES – 5                    Bean, Ireland, Fesko, Hanlon, Venezia  
                                  NAYS – 0

Resolved to find a positive audit of the March 2015 bank statement as presented by Mr. Chartrand.

The Zoning Board of Appeals and Planning Board made no formal reports.

**RECREATION COMMITTEE**

- Lourdes Camp again offers a scholarship opportunity for Town of Spafford resident children to attend day camp.
- Encourage self-responsibility when using/visiting the Otisco Lake Causeway to keep it clean.
- Future planning includes creating a map or guide of local recreation opportunities and a day voucher for Skaneateles YMCA.

**CODE OFFICER’S REPORT**

Mr. Tanner’s reported on the following activity for March/April 2015:

- Building Permits
  - 2295 Bockes Road – rebuild existing deck
  - 2335 Shamrock Road – new sign
  - 1847 Locust Lane – 2<sup>nd</sup> story addition
- Orders to Remedy
  - 2501 Nunnery Road – Marcheterre

- 1852 East Lake Road – Marcheterre
- 2161 Willowdale Road – Marcheterre
- 2170 Willowdale Road – Marcheterre
- Becker Road – Limeledge LLC
- West Valley Road – intervention recommended
  
- Court:
  - 2142 Willowdale Road – Joseph Marcheterre
  - 66 Spafford Landing Road – Pierre Beaudry
  - Frank Marcheterre
  
- Miscellaneous:
  - Property owners with preliminary discussions for pending summer projects.
  - Mr. Tanner has reviewed the Planning Board recommendations for minor amendments to the Zoning Code.

WORK SESSION – APRIL 30, 2015

A motion was made by Supervisor Bean to schedule a work session on Thursday, April 30, 2015 at 7 p.m. for the Town Board to meet with the Planning Board and the Zoning Board of Appeals to review the “quick fixes” to the Zoning Code. The motion was seconded by Councilor Fesko. The motion PASSED. AYES – 5, NAYS – 0.

LAND USE TRAINING

A motion authorizing Mr. Tanner to conduct land use training sessions to comply with NYS 2015 regulations for the members of the Zoning Board of Appeals, the Planning Board, the Town Board and any other interested individuals was made by Supervisor Bean, seconded by Councilor Fesko. The motion PASSED. AYES – 5, NAYS – 0.

ALTERNATES FOR PLANNING BOARD AND ZONING BOARD OF APPEALS

A motion was made by Supervisor Bean to approve amending the Zoning Code to allow for the appointment of alternates to the Zoning Board of Appeals and the Planning Board. The motion was discussed by the Board and Mr. Chatfield. Councilor Fesko requested a roll call for opinions on the issue:

- Councilor Venezia – No
- Councilor Hanlon – Yes
- Supervisor Bean – Yes
- Councilor Ireland – No
- Councilor Fesko – No

SURPLUS EQUIPMENT

Four offers were received for the surplus equipment at Cold Brook Valley Cemetery:

Jody Fisher .....	\$526
Mike Catherman .....	\$162
James Vunk .....	\$314.85
Francis Randall .....	\$252.52

A motion to accept Mr. Fisher’s offer of \$526 for the surplus equipment at Cold Brook Valley Cemetery was made by Supervisor Bean, seconded by Councilor Fesko. Payment is to be made by April 18, 2015

and the equipment removed from the cemetery by May 1, 2015. The motion PASSED. AYES – 5, NAYS – 0.

**TRANSFER STATION CHANGES**

Mr. Wiers retirement also vacates the post of Transfer Station manager. Charles Lincoln, Transfer Station attendant, has assured Supervisor Bean he can manage the Transfer Station without an additional person. The Board agreed the position will not be filled.

Mr. Karl Smith has resigned as substitute Transfer Station attendant. Deputy Highway Superintendent Michael Catherman has agreed to substitute in an emergency.

**CEMETERY MANAGEMENT**

Councilor Ireland will manage the upcoming burials in Borodino Cemetery. There was a discussion of future management of the cemeteries. A motion was made by Councilor Fesko, seconded by Councilor Venezia to advertise for Cemetery Management services in the *Skaneateles Press*, the *Cortland Standard*, the *Auburn Citizen*, *The Shopper* and the *Post Standard*. Said advertisement to be reviewed by Mr. Chartrand and Mr. Chatfield prior to release.

**EARTH DAY**

A motion authorizing the use of Town of Spafford equipment and personnel to haul collected Earth Day trash and debris was made by Supervisor Bean, seconded by Councilor Venezia. The motion PASSED. AYES – 5, NAYS – 0.

**RESOLUTION 35-2015**

**Court Financial Audit**

On a motion by Councilor Fesko, seconded by Supervisor Bean the following resolution was PASSED

AYES – 5	Bean, Ireland, Fesko, Hanlon, Venezia
NAYS – 0	

Resolved to find a positive audit of the 2014 Court Financial records has been completed.

**TAX FREEZE/EFFICIENCY PLAN**

Supervisor Bean explained the new requirement for evidence of savings due to shared services. Due to the sale of VanDuyn Nursing Home, Onondaga County has a savings credit and has offered to share it with the small towns in the County. Onondaga County has provided an inter-municipal agreement for the Town to accept the offer. Following a discussion, the agreement was tabled to allow for review by the Town attorney.

**HIGHWAY SUPERINTENDENT REPLACEMENT PLAN**

None of the Highway Department employees are seeking appointment to the post of Highway Superintendent. Supervisor Bean authorized the advertisement in the *Skaneateles Press* and on the Town’s website.

**VETERANS’ MEMORIAL PARK**

Private donations have totaled \$1,000. Clean up of the park will begin next week. Volunteers are welcome.

WETLAND ASSESSMENT

Supervisor Bean recommended obtaining an opinion on what portion of the land behind the Town Hall may be wetland.

ETHICS COMMITTEE

It is required by the local law that the open post on the Ethics Committee be filled with a Town Board member. Councilor Ireland made the motion to nominate Councilor Fesko to fill the post. Councilor Venezia seconded the motion. Councilor Fesko commented she served on the Ethics Committee under a previous Town Supervisor. The motion failed. Councilor Fesko recused herself from the decision. AYES – 2: Ireland, Venezia; NAYS – 2: Bean, Hanlon.

LEASH LAW

Supervisor Bean reported a citizen has requested the Town consider enacting a leash law for dogs. Supervisor Bean discussed a potential law with Dog Control Officer William Burns who felt the Town does not need a leash law. At this time, the Town Board is agreement with Mr. Burns.

ADJOURNMENT

A motion to adjourn the meeting at 10:10 p.m. was made by Councilor Ireland, seconded by Supervisor Bean. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held  
Thursday, April 30, 2015 @ 7 p.m.  
@ Spafford Town Hall  
*This will be a work session.*

Lisa M. Valletta  
Town Clerk  
Town of Spafford