

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Mary Bean, Councilor Jeff Ireland, and Councilor Chris Fesko.

ALSO PRESENT: Highway Superintendent Cherry Randall, Town Clerk Lisa Valletta, Code Officer Howard Tanner and Accountant Thomas Chartrand.

ABSENT: Councilor Lou Hanlon and Councilor Dave Venezia.

Supervisor Bean called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

PUBLIC COMMENTS

*Patrick Strodel*

Mr. Strodel presented a certificate of appreciation to Councilor Ireland for his 12 years of service as Town Councilor and his dedicated work for the Borodino Cemetery.

*Kathy Bragg-Adams*

Ms. Adams read a letter to the Town Board from the Highway Advisory Committee and submitted it to the Town Clerk. The letter summarized the activities and recommendations of the committee and further recommended the Town Board disband the Highway Advisory Committee.

*Suanne Hopkins*

Ms. Hopkins asked if the Highway Department has used any overtime this season, and if so why. Supt Randall and Supervisor Bean agreed the Highway report would provide an opportunity to respond to this inquiry.

MINUTES

A motion to accept the minutes of the November 5, 2015 and November 19, 2015 meetings was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 3, NAYS – 0.

RESOLUTION 95-2015

Abstract #12 – General & Highway Funds

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was

PASSED                    AYES – 3                    Bean, Ireland, Fesko  
   NAYS – 0

Resolved payment of General Fund Abstract #12 & Highway Fund Abstract #12 is approved. (Audited abstract totals will be reflected in the January 2016 Town Board meeting minutes.)

RESOLUTION 96-2015

Abstract #12 – SOAWD Funds

On a motion by Supervisor Bean, seconded by Councilor Ireland the following resolution was

PASSED                    AYES – 3                    Bean, Ireland, Fesko  
   NAYS – 0

Resolved payment of SOAWD Abstract #12 is approved. (Audited abstract totals will be reflected in the January 2016 Town Board meeting minutes.)

ABSTRACT #11 – NOVEMBER 5, 2015

Audited bills for Abstract #11 were as follows:

General Fund	vouchers 331 – 353	\$ 14,267.29
Highway Fund	vouchers 128 – 137	\$ 67,127.95

HIGHWAY SUPERINTENDENT’S REPORT

- > Equipment is nearly ready for the winter season
- > Work on the floor drains in the garage is in progress
- > Repair work has been performed on some of the equipment
- > There was work done on Morris Run Road
- > Potholes on dirt roads have been filled
- > The Transfer Station has been cleaned up
- > 7.7 tons of tires were recycled
- > Assisted NYS Dept of Environmental Conservation with Bacon Hill Road closure to allow removal of illegally dumped item
- > Assisted Onondaga County Sheriff’s with removal and disposal of asphalt shingles illegally dumped on Bacon Hill Road. There will be additional charge from WeCare Waste and Recycling for dumpster disposal of said shingles
- > Removed trees downed by wind on Collard Road, Masters Road, and Spafford Landing Road.
- > Cleaned up the brush at Spafford Cemetery
- > Surplus items to auction, anticipated revenue of \$8,400
- > The new truck will be delivered to Tracey Road Equipment next week
- > NYS Association of Towns and Highways requesting support via resolution for an increase in 2016-2017 CHIPS funding with consideration of equality between MTA and NYSDOT. A draft resolution was provided
- > Regarding overtime, there has been minimal used so far, about 5 hours

Supervisor Bean asked if there are plans for the balance of the Multi-Modal grant funds. Supt Randall commented any unspent balance cannot be applied outside of the intended project.

A motion to accept the Highway Report was made by Supervisor Bean, seconded by Councilor Ireland. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

CODE OFFICER’S REPORT

Mr. Tanner’s reported on the following activity for October/November 2015:

- o New Building Permits
  - 2053 Pine Bluff Road - shed
  - 1861 East Lake Road – wheelchair lift
  - 2156 East Lake Road – inground spa
  - Willowdale Road (tax ID# 022-01-41) – shed
  - 1553 Red Tail Lane – generator
  - 1755 Borodino Bluffs – storage building
  - 1777 Wiles Lane – boiler/chimney flue
- o C/O’s & C/C’s Issued:
  - 2212 Glen Cove Road – garage
  - 2354 East Lake Road – deck

- 101 Bacon Hill Road – addition
- 1553 Red Tail Lane – generator
- Limestone Ridge, LLC (Cummins property) Willowdale Road (tax ID 023-03-05.3):  
Mr. Tanner submitted a report to the Town Board describing the condition of this property and recommending the Board pursue an order for repair or demolition under Section 7-19 of the Town’s Zoning Ordinance.

RESOLUTION 97-2015

**Willowdale Road – tax ID #023-03-05.3**

On a motion by Supervisor Bean, seconded by Councilor Ireland the following resolution was

PASSED                    AYES – 3                    Bean, Ireland, Fesko  
                                   NAYS – 0  
                                   Absent – 2                    Hanlon, Venezia

Resolved the Town of Spafford accepts the Code Enforcement Officer’s recommendation to pursue an order for repair or demolish and clear the damaged structure on the property identified with tax ID #023-03-05.3 on Willowdale Road.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report for November 2015 was made by Supervisor Bean, seconded by Councilor Fesko. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

TOWN SUPERVISOR’S REPORT

The Town Supervisor’s Monthly Report for August 2015 was read by Accountant Thomas Chartrand and filed.

A motion to accept the Town Supervisor’s Report for August 2015 was made by Councilor Ireland, seconded by Councilor Venezia. The motion PASSED. AYES – 4, NAYS – 0.

BORODINO CEMETERY

The Ireland family submitted a voucher for mowing and brush cutting the unused section of Borodino Cemetery during 2015. The work is valued at \$100 and the Irelands indicated on the voucher the work was a donation to the Town.

2016 TRAINING SCHOOL FOR NEWLY ELECTED OFFICIALS

A motion was made by Supervisor Bean, seconded by Councilor Fesko to authorize reimbursement of costs associated with attendance of the 2016 Training School in Rochester, NY being held January 6 – 8, 2016. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

IRELAND FAMILY

Supervisor Bean made a motion to formally recognize the Ireland family for their work at Borodino Cemetery on behalf of the Town. The motion seconded by Councilor Fesko and PASSED. AYES – 3, NAYS – 0, Absent – 2.

RESOLUTION 98-2015

**November 2015 Bank Reconciliation**

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was

PASSED                    AYES – 3                    Bean, Ireland, Fesko  
                                   NAYS – 0

Absent – 2 Hanlon, Venezia

Resolved to find a positive audit of the November 2015 bank statement as presented by Mr. Chartrand.

TOWN SUPERVISOR’S REPORT

The Town Supervisor’s Monthly Report for November 2015 was read by Accountant Thomas Chartrand and filed.

A motion to accept the Town Supervisor’s Report for November 2015 was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

RESOLUTION 99-2015

End of Year Budget Transfers

On motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was PASSED  
AYES – 3 Bean, Ireland, Fesko  
NAYS – 0  
Absent – 2 Hanlon, Venezia

Resolved to authorize the Town Supervisor to make end-of-year budget transfers as necessary.

RESOLUTION 100-2015

2016 Organizational Meeting

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was PASSED  
AYES – 3 Bean, Ireland, Fesko  
NAYS – 0  
Absent – 2 Hanlon, Venezia

Resolved to hold the 2016 Organizational Meeting for the Town of Spafford on Tuesday, January 5, 2016 at 7 p.m. at the Spafford Town Hall; said meeting to include any and all other business before the Town Board. Further resolved the Town Clerk is authorized to publish notice of said meeting as required.

ZONING BOARD OF APPEALS

Zoning Board of Appeals Chair Kathy Adams reported their current activity regards Lakeside Vista, LLC.

HIGHWAY ADVISORY COMMITTEE

A motion was made by Supervisor Bean, seconded by Councilor Ireland to disband the Highway Advisory Committee. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

SPAFFORD CEMETERY

The following additional estimates for tree and limb cutting in Spafford Cemetery were obtained:

- Dart Tree Service \$3,000
- Dale Wilson Tree Service \$200 per hour for 9 hours = \$1,800

RESOLUTION 101-2015

Tree and Limb Removal at Spafford Cemetery

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED  
AYES – 3 Bean, Ireland, Fesko  
NAYS – 0

Absent – 2 Hanlon, Venezia

Resolved to contract with Dale Wilson Tree Service for tree and limb cutting at Spafford Cemetery at the rate of \$200 per hour for nine hours; said contract not to exceed \$1,800.

SPAFFORD CEMETERY (cont')

The trees and limbs will be left on the ground after being cut down. The availability of the wood is to be advertised on the Town of Spafford website and interested parties will be required to sign a release for filing with the Town Clerk.

RESOLUTION 102-2015

**Community Development Grant – Borodino Grange Lift**

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was

PASSED AYES – 3 Bean, Ireland, Fesko  
NAYS – 0  
Absent – 2 Hanlon, Venezia

Resolved to authorize the final payment of \$4,885.50 to Accessibility Solutions, Inc for installation of the wheelchair lift in the Borodino Grange Hall.

BORODINO LANDING

Councilor Fesko reported a seven person committee has been established to draft rules, fee schedule and permits for commercial activity at the Borodino Landing.

RESOLUTION 103-2015

**2016 Onondaga County Resource Recovery Agency Hauler Agreement**

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was

PASSED AYES – 3 Bean, Ireland, Fesko  
NAYS – 0  
Absent – 2 Hanlon, Venezia

Resolved the Town Supervisor is authorized to sign the 2016 Hauler Agreement with Onondaga County Resource Recovery Agency for solid waste disposal.

PLANNING BOARD APPLICANTS

A motion authorizing the Town Clerk to publish a notice for applicants to the Planning Board was made by Supervisor Bean, seconded by Councilor Fesko. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

PUBLIC COMMENT

*David Larrison*

Mr. Larrison expressed the appreciation of many to Supervisor Bean, Councilor Ireland, and Councilor Hanlon for their work and dedication to the Town of Spafford.

RESOLUTION 104-2015

**Public Hearing for Revisions to Zoning Ordinance**

A motion to open the Public Hearing at 8:00 p.m. for discussion of the proposed revisions to the Town of Spafford Zoning Ordinance was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2. This hearing was duly advertised in the Town’s official newspaper *The Skaneateles Press*. The Affidavit of Publication was received by the Town Clerk.

The proposed revisions are a collaborative effort of the Planning Board and Zoning Board of Appeals. The recommendations have been reviewed by the Town Attorney. Supervisor Bean voiced concern over specific items and these were discussed:

- Definition of Commercial Lodging Establishment
- Responsibility for Site Plan Review moving from Town Board to Planning Board
- Restricting location of single-wide manufactured homes.

A motion was made at 8:37 p.m. to adjourn the Public Hearing until a future date was made Supervisor Bean, seconded by Councilor Ireland. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

A motion to return to the regular session of the Town Board meeting was made by Councilor Fesko, seconded by Supervisor Bean. The motion PASSED. AYES – 3, NAYS – 0, Absent – 2.

**APPRECIATION**

Supervisor Bean expressed appreciation to:

- Councilor Hanlon for his service on the Town Board
- The citizen advisory committees for the work done on behalf of the Town
- Councilor Ireland for his service on the Town Board and his work at Borodino Cemetery.

Councilor Ireland recognized Mr. Carl Wiers, past Highway Superintendent, for his 32 years with the Town of Spafford Highway Department. Councilor Ireland also thanked the Town for allowing him to serve on the Town Board for twelve years.

**RESOLUTION 105-2015**

**Local Transportation Funding**

Whereas, a reliable transportation infrastructure is vital for the safety of New York’s travelling public and its economy; and

Whereas, 85 percent of New York’s roads and bridges are maintained by local governments; and

Whereas, despite well-timed and targeted preventative maintenance treatments, the age and condition of many of our locally-owned transportation assets means that they are beyond preservation and in need of much more costly rehabilitation and reconstruction; and

Whereas, estimates by the State Comptroller, DOT and independent studies show a large portion of road mileage is deteriorating and many bridges in the state are rated structurally deficient and functionally obsolete; and

Whereas, the State Comptroller estimates that there will be \$89 billion in unmet local infrastructure needs over the next 20 year; and

Whereas, the New York State Association of Town Superintendents of Highways commissioned its own fifteen year analysis that indicates an annual funding gap of \$1.3 billion for the local system (excluding NYC) alone; and

Whereas, funding for our local system has been far short of what is needed and we’ve fallen further and further behind in maintaining the vast and aging transportation infrastructure over this long period with severe consequences for condition ratings; and

Whereas, the New York State Consolidated Local Street and Highway Program (CHIPS) provides essential funding for every municipality in the state and is part of the New York State Department of Transportation (NYSDOT) capital program; and

Whereas, in the early 1990’s the Governor and Legislature created the Dedicated Highway and Bridge Trust Fund (DHBTF) to pay for the NYSDOT capital program and the Dedicated Mass Transit

Trust Fund (DMTTF) to assist with the Metropolitan Transportation Authority (MTA) and other transit systems’ capital programs; and

Whereas, when the DHBTF was created, it was agreed that the NYSDOT and MTA five-year capital programs would be similar in size and would be negotiated concurrently; and

Whereas, through 2005-09, both five-year capital programs were similar in size and adopted within months of each other; and

Whereas, in 2010 the Executive and Legislature broke traditional parity and enacted a five-year capital program for the MTA but not the NYSDOT; NOW THEREFORE BE IT

RESOLVED, that the Town of Spafford calls upon the Governor and the State Legislature to make additional state funding and resources available at the levels that currently reflect the critical needs of local roads and bridges; and increase CHIPS funding in the 2106-17 state budget; and BE IT FURTHER

RESOLVED, that the Town of Spafford calls upon the Governor, and members of the State Legislature to fully fund and submit a new NYSDOT five-year transportation capital plan; and BE IT FURTHER

RESOLVED, that the Town of Spafford calls upon the Governor and members of the State Legislature to recognize the equality of roads, bridges and transit by restoring funding equality between the MTA and NYSDOT five-year programs and by voting on the plans simultaneously.

**PASSED**

- AYES – 3      Supervisor Mary Bean, Councilor Jeffrey Ireland, Councilor Christine Fesko
- NAYS – 0
- Absent – 2      Councilor Louis Hanlon, Councilor David Venezia

ADJOURNMENT

A motion to adjourn the meeting at 8:47 p.m. was made by Councilor Fesko, seconded by Councilor Ireland. The motion was carried unanimously.

Next meeting to be held  
Tuesday, January 5, 2016 @ 7 p.m.  
@ Spafford Town Hall  
*This will be include the Organizational Meeting.*

Lisa M. Valletta  
Town Clerk  
Town of Spafford