

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Mary Bean, Councilor Jeff Ireland, Councilor Chris Fesko and Councilor Dave Venezia.

ALSO PRESENT: Highway Superintendent Cherry Randall, Town Clerk Lisa Valletta, and Code Officer Howard Tanner.

ABSENT: Councilor Lou Hanlon

Supervisor Bean called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

MINUTES

A motion to accept the minutes of the October 1, 2015 and October 8, 2015 meetings was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 4, NAYS – 0.

CODE OFFICER’S REPORT

Mr. Tanner’s reported on the following activity for October/November 2015:

- New Building Permits
 - 1717 Shady Bend Lane – shed
 - 2551 Nunnery Road – shed
 - 1510 Dave Hull Road – shed
 - 2443 East Lake Road – demolition: residence
 - 1623 Neoga Cliffs Road – new residence
 - 2437 State Route 174 – Special Permit (pending) for restaurant
 - 1243 Richard Road – demolition: residence
 - 1243 Richard Road – new residence
 - 1979 Woodland Lane – garage
 - 2153 East Lake Road – enclosed porch
 - 2443 East Lake Road – new residence
- C/C Issued:
 - 2551 Nunnery Road – shed
- PERMIT RENEWAL:
 - 1910 Willow Hill Road – new residence
- FIRE INSPECTION:
 - 2437 State Route 174 (restaurant) – no violations

Mr. Tanner reported the Town of Spafford has been selected for receipt of 2016 International Code Council books at no cost. These are the same codes enforced by NYS.

A motion to accept the Code Officer’s Report was made by Councilor Ireland, seconded by Councilor Fesko. The motion PASSED. AYES – 4, NAYS – 0.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report for October 2015 was made by Supervisor Bean, seconded by Councilor Fesko. The motion PASSED. AYES – 4, NAYS – 0.

SCRAP EQUIPMENT

A motion to declare the 2006 Gateway computer tower and monitor and one GE 3-line telephone as scrap equipment with no value was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 4, NAYS – 0.

HIGHWAY SUPERINTENDENT’S REPORT

Supt Randall obtained three quotes for the floor drains vendor:

- Holbrook’s Precast Inc., 624 Jennings Creek Rd, Killawog, NY 13794 \$3,339.00
- Johnny's Wholesale Inc., 56 South Applegate Rd Ithaca, NY 14850 \$3,589.30
- Sunnycrest Inc., 58 Prospect St., Auburn, NY 13021 \$3,854.46

RESOLUTION 85-2015

Garage Floor Drains Vendor

On a motion by Councilor Fesko, seconded by Councilor Venezia the following resolution was PASSED
AYES – 4 Bean, Ireland, Fesko, Venezia
NAYS – 0

Resolved to award the Highway Garage floor drain receptacles to Holbrook’s Precast, Inc. for the quoted cost of \$3,339.00.

HIGHWAY ITEMS

- Moon Hill Road has paved from top of culvert and shoulder work to bottom of guide rails occurred and the project is regarded complete as of October 21.
- The pedestrian rail along the Church Road culvert wing wall has been installed and the engineer has signed off on the project.
- Most of the blocks for salt and sand containment are in place.
- The trench for the propane line to the Town Hall is ready for the plumber.
- Received 104 hours of shared services from the Towns of Marcellus, Otisco, Tully, Scott and Sennett.
- Truck 2 and Truck 12 required repair work.
- The 1972 OshKosh will be listed on Auctions International.
- Supt Randall requested the following items be declared surplus metal:
 - 1992 equipment trailer
 - York rake
 - Scrap guide rail and culvert pieces
 - Six 22” rotted culvert pipes and metal pile

RESOLUTION 86-2015

Scrap Metal

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED
AYES – 4 Bean, Ireland, Fesko, Venezia
NAYS – 0

Resolved to declare the aforementioned items as scrap metal to be sold to a scrap yard and proceeds from said sale are to be deposited into the General Fund.

PUBLIC COMMENTS

Borodino Landing

Martin Kelley, Bockes Road, stated he anticipated responding to Town Board plans, not initiating the conversation. Mr. Kelley added the issue remains commercial use of the area and suggested a permit process with accompanying fee be considered by the Town Board.

Town Attorney Scott Chatfield arrived at 7:20 p.m.

Supt Randall offered information found in her office files: In 1994 the Town Board discussed limiting access to the Borodino Landing area to Town of Spafford residents only. The issue of enforcement was discussed and the 1994 Town Board, following discussion with the Town Attorney and in consideration of creating a potential liability, chose to install a sign indicating the Borodino Landing area was for Town of Spafford residents only with no enforcement assigned.

Accountant Thomas Chartrand arrived at 7:30 p.m.

Supervisor Bean reported letters from two of the contractors using Borodino Landing were received. Supervisor Bean proposed scheduling a work session of the Town Board to create rules for use of the Borodino Landing area. Patricia Mannion, Bockes Road, requested the letters be read aloud. Supervisor Bean read aloud portions of the letters; one was from F.J. Estlinbaum Lumber, Inc., the second was from Ram Of CNY, Inc. Copies of the letters are on file with the Town Clerk.

Councilor Fesko and Councilor Venezia agreed to serve on a Town Board subcommittee to allow discussion with residents outside of the official Town Board setting.

A motion was made by Supervisor Bean, seconded by Councilor Ireland to form a Town Board subcommittee consisting of Councilor Fesko and Councilor Venezia. The motion PASSED. AYES – 4, NAYS – 0.

The subcommittee will meet on November 19, 2015 at 7 p.m. at the Spafford Town Hall with interested residents and contractors for discussion of regulating commercial activity at Borodino Landing.

TOWN SUPERVISOR’S REPORT

The Town Supervisor’s Monthly Report for October 2015 was read by Accountant Thomas Chartrand and filed.

A motion to accept the Town Supervisor’s Report for October 2015 was made by Councilor Fesko, seconded by Councilor Venezia. The motion PASSED. AYES – 4, NAYS – 0.

RESOLUTION 87-2015

October 2015 Bank Reconciliation

On a motion by Councilor Ireland, seconded by Councilor Venezia the following resolution was PASSED
AYES – 4 Bean, Ireland, Fesko, Venezia
NAYS – 0

Resolved to find a positive audit of the October 2015 bank statement as presented by Mr. Chartrand.

TOWN CONSTABLE VOUCHER

Town Constable Thomas Adessa submitted a voucher for payment of 8 hours time spent attending mandatory training. Mr. Adessa did not file prior notice of the training with the Town Board to indicate he would seek compensation.

A motion was made by Councilor Fesko, seconded by Councilor Ireland to deny payment of the voucher and to inform Mr. Adessa of the Town’s policy requiring prior notice. The motion PASSED. AYES – 3: Ireland, Fesko, Venezia, NAYS – 1: Bean.

PUBLIC HEARING FOR 2016 BUDGET

A motion to open the Public Hearing at 8:08 p.m. for discussion of the 2016 Town of Spafford Budget was made by Supervisor Bean, seconded by Councilor Ireland. The motion PASSED. AYES – 4, NAYS – 0. This hearing was duly advertised in the Town’s official newspaper *The Skaneateles Press*. The Affidavit of publication was received by the Town Clerk.

Carl Wiers suggested the Highway Superintendent salary should be based on experience. Mr. Chartrand reviewed the tax rates created by the proposed budget. There were no additional comments or questions.

A motion to close the Public Hearing at 8:12 p.m. was made by Councilor Fesko, seconded by Councilor Ireland. The motion PASSED. AYES – 4, NAYS – 0.

RESOLUTION 88-2015

2016 Budget for the Town of Spafford

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED AYES – 4 Bean, Ireland, Fesko, Venezia NAYS – 0

Resolved to adopt the 2016 Preliminary Budget for the Town of Spafford as the final 2016 Budget for the Town of Spafford.

SUMMARY OF ADOPTED TOWN BUDGET 2016

CODE	FUND	APPROPRIATION AND PROVISION FOR OTHER USE	LESS ESTIMATED REVENUES	LESS UNEXPENDED BALANCE	AMOUNT TO BE RAISED BY TAX	AMOUNT RAISED PRIOR YEAR	% CHANGE
A	General – Town wide	675,919.00	94,164.00	161,953.00	419,802.00	343,258.00	22.30%
DA	Highway – Town wide	800,368.00	178,168.00	189,906.00	435,294.00	491,963.00	-11.52%
	Spafford Fire District	381,950.00	50.00	26,000.00	355,900.00	353,650.00	0.64%
	Southern Onondaga Area Water District	197,956.00	146,317.50	10,858.50	40,780.00	40,780.00	0.00%
TAX WARRANT ADJUSTMENT						35.00	
	TOTALS	2,056,193.00	418,699.50	385,717.50	1,251,776.00	1,229,686.00	1.8%

SPAFFORD CEMETERY TREES

Supervisor Bean reported Midlakes Tree Service, LLC, who was employed for tree and limb removal in Spafford Cemetery, does not have the necessary equipment available to perform the work. Supervisor Bean will pursue new estimates for submission to the Town Board.

TRANSFER STATION SUPERINTENDENT

Supervisor Bean explained the need to create a job description for the position of Transfer Station Superintendent. There was a discussion of the job description proposed by Supervisor Bean. A motion was made by Councilor Fesko, seconded by Councilor Venezia to table the discussion until January 2016. This would allow the incoming Town officials the opportunity to be part of the decision. The motion PASSED. AYES – 3: Ireland, Fesko, Venezia, NAYS – 1, Bean.

ZONING ORDINANCE REVISIONS

There was discussion of the proposed revisions to the Town of Spafford Zoning Ordinance. The Planning Board and the Zoning Board of Appeals are satisfied with the revisions presented to the Town Attorney and the Town Board.

A motion was made by Councilor Fesko, seconded by Councilor Venezia to conduct a Public Hearing on December 10, 2015 at 8 p.m. for review of the proposed revisions to the Town of Spafford Zoning Ordinance. The motion PASSED. AYES – 4, NAYS – 0.

RESOLUTION 89-2015

December 2015 General Fund Payroll

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED
AYES – 4 Bean, Ireland, Fesko, Venezia
NAYS – 0

Resolved to set the December 2015 General Fund payroll date as December 10, 2015.

RESOLUTION 90-2015

Abstract #11 – General & Highway Funds

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED
AYES – 4 Bean, Ireland, Fesko, Venezia
NAYS – 0

Resolved payment of General Fund Abstract #11 & Highway Fund Abstract #11 is approved. (Audited abstract totals will be reflected in the December 2015 Town Board meeting minutes.)

ABSTRACT #10 OCTOBER 8, 2015

Audited bills for Abstract #10 were as follows:

General Fund	vouchers 302 – 330	\$ 20,470.03
Highway Fund	vouchers 105 – 127	\$ 74,896.17

RESOLUTION 91-2015

WeCare Waste & Recycling, LLC

On a motion by Councilor Ireland, seconded by Supervisor Bean the following resolution was PASSED
AYES – 4 Bean, Ireland, Fesko, Venezia
NAYS – 0

Resolved to authorize payment of the WeCare Waste & Recycling, LLC bill upon receipt and reconciliation by the Town Clerk.

ADJOURNMENT

A motion to adjourn the meeting at 9:10 p.m. was made by Supervisor Bean, seconded by Councilor Fesko. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
Thursday, December 10, 2015 @ 7 p.m.
@ Spafford Town Hall

Lisa M. Valletta
Town Clerk
Town of Spafford