

TOWN BOARD MEETING

October 8, 2015

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York.

PRESENT: Supervisor Mary Bean, Councilor Jeff Ireland, Councilor Chris Fesko, Councilor Lou Hanlon and Councilor Dave Venezia.

ALSO PRESENT: Highway Superintendent Cherry Randall, Town Clerk Lisa Valletta, Codes Officer Howard Tanner, and Accountant Thomas Chartrand.

Supervisor Bean called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

MINUTES

A motion to accept the minutes of the September 3, 2015, September 8, 2015, and September 24, 2015 meetings was made by Councilor Venezia, seconded by Councilor Ireland. The motion PASSED. AYES – 5, NAYS – 0.

RESOLUTION 78-2015

Abstract #10 – General & Highway Funds

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was PASSED AYES – 5 Bean, Ireland, Fesko, Hanlon, Venezia NAYS – 0

Resolved payment of General Fund Abstract #10 & Highway Fund Abstract #10 is approved. (Audited abstract totals will be reflected in the November 2015 Town Board meeting minutes.)

ABSTRACT #9 – SEPTEMBER 3, 2015

Audited bills for Abstract #9 were as follows:

General Fund	vouchers 278 – 301	\$ 19,843.70
Highway Fund	vouchers 93 – 104	\$ 25,364.34
SOAWD	voucher 5	\$ 110.00

CODE OFFICER’S REPORT

Mr. Tanner’s reported on the following activity for September/October 2015:

- o Building Permits
 - 1514 Dave Hull Road – deck
 - 1002 Masters Road – deck
 - 429 Cold Brook Road – wood stove
 - 2376 Olanco Road – deck
 - 2483 Nunnery Road – roof
 - 2370 Olanco Road – roof
 - 2338 State Route 174 – garage
 - 3197 Becker Road – enclose car port
 - 1623 Neoga Cliffs Road – demolition of residence
 - Bockes Road/Borodino Bluffs intersection (tax ID #015-01-01.5) – Special Permit: private sport facility
 - 2425 East Lake Road – repair cottage
 - 2425 East Lake Road – garage/storage
 - 729 State Route 41 - roof

- C/O’s Issued
 - 1514 Dave Hull Road – shed
 - 2212 Glen Cove Road – new residence

- Orders to Remedy
 - 2744 Nunnery Road – barn (currently in court)
 - Willowdale Road (tax ID #023-03-05.3) – abandoned trailer (currently in court)
 - 3157 Becker Road – abandoned trailer (compliance in progress)

- Updates
 - 2015 training for Planning Board and Zoning Board of Appeals complete except for new ZBA member
 - Restaurant formerly known as The Overlook will be proceeding to the ZBA for a Special Permit
 - 2015 training for Codes Officer nearly completed – three hour insulation course is scheduled.
 - NYSBOC will be providing 2016 State Building Code manuals to the Town of Spafford.

A motion to accept the Code Officer’s Report was made by Councilor Fesko, seconded by Councilor Hanlon. The motion PASSED. AYES – 5, NAYS – 0.

TOWN CLERK’S REPORT

A motion to accept the Town Clerk’s Cash Report for September 2015 was made by Councilor Ireland, seconded by Councilor Fesko. The motion PASSED. AYES – 5, NAYS – 0.

TOWN SUPERVISOR’S REPORT

The Town Supervisor’s Monthly Report for September 2015 was read by Accountant Thomas Chartrand and filed.

RESOLUTION 79-2015

Budget Transfer

On a motion by Councilor Fesko, seconded by Councilor Ireland the following resolution was PASSED
 AYES – 5 Bean, Fesko, Ireland, Hanlon, Venezia
 NAYS – 0

Resolved the following General Fund and Highway Fund Budget Transfers are authorized:

GENERAL FUND

FROM:	A1990.4	Contingent, Contractual	\$2,000.00
			<u>\$2,000.00</u>
TO:	A8810.1	Cemeteries, Personal Services	\$2,000.00
			<u>\$2,000.00</u>

HIGHWAY FUND

FROM:	DA5110.4	Repairs, Contractual	\$ 200.00
			<u>\$ 200.00</u>

TO:	DA5110.1	Repairs, Personal Servcies	\$ <u>200.00</u>
			\$ <u>200.00</u>

A motion to accept the Town Supervisor’s Report for September 2015 was made by Councilor Fesko, seconded by Councilor Venezia. The motion PASSED. AYES – 5, NAYS – 0.

ZONING BOARD OF APPEALS (ZBA)

ZBA Chair Kathy Adams reported her acceptance to attend Cornell University’s Local Agriculture & Land Use Leadership Institute. Ms. Adams stated the registration cost is \$100 and requested reimbursement from the Town.

A motion to reimburse Ms. Adams, upon submission of proof of payment, \$100 for registration to attend Cornell University’s Local Agriculture & Land Use Leadership Institute was made by Supervisor Bean, seconded by Councilor Fesko. The motion PASSED. AYES – 5, NAYS – 0.

PRIVELEGE OF THE FLOOR

A motion was made by Councilor Hanlon, seconded by Supervisor Bean to extend the privilege of the floor to Kathleen Kelly. The motion PASSED. AYES – 5, NAYS – 0.

Ms. Kelly asked why the Town should reimburse Ms. Adams for training that may not be applicable should she gain a seat on the Town Board. Supervisor Bean replied the knowledge gained from the training session would be valuable to the Town regardless of Ms. Adams role in 2016.

PUBLIC COMMENTS

David Freidman

Mr. Freidman is considering moving to the Town and was interested in observing the Town Board in action.

Marty Kelly & Patricia Mannion

Mr. Kelly is interested in ways to enhance the residents’ use of Borodino Landing and to restrict or prevent commercial use of this Town asset. Mr. Kelly suggested establishing a permit with associated fee, restricted access schedule for commercial use, and ensuring commercial users have appropriate liability insurance. Supervisor Bean stated new rules for the use of the Borodino Landing would require a public hearing and offered to conduct a meeting with concerned citizens to draft potential regulations. Ms. Mannion waived the Privilege of the Floor; Mr. Kelly already voiced her thoughts.

Merrill Denslow

Mr. Denslow also is concerned with commercial use of Borodino Landing.

Kathleen Kelly

Ms. Kelly commented she has correspondence from June 2014 stating the Town of Spafford would undertake a permit process for commercial use of Borodino Landing in 2015. Ms. Kelly further commented it is now the off-season and the process has yet to begin.

Shannon Waters

Mr. Waters asked if the figures quoted in Councilor Hanlon’s recent letter can be supported with documentation. Supervisor Bean responded Mr. Waters may review the prior and current budget documents for the Town of Spafford and any further discussion of the matter should be with Councilor Hanlon, not the Town Board.

John Hinchcliff

Mr. Hinchcliff invited all voters to attend a “meet and greet” the candidates at Lourdes Camp and a question and answer forum being scheduled at the Town Hall.

RESOLUTION 80-2015

November 2015 Town Board Meeting & Public Hearing for 2016 Budget

On a motion by Supervisor Bean, seconded by Councilor Venezia the following resolution was

PASSED AYES – 5 Bean, Fesko, Ireland, Hanlon, Venezia
 NAYS – 0

Resolved to conduct the November 2015 Town Board meeting one week early on November 5, 2015 at 7 p.m. with the public hearing for review of the 2016 Town Budget on the same evening and to begin at 8 p.m. Further, the Town Clerk is ordered to publish proper notice of said meeting date and Public Hearing.

HIGHWAY REPORT

Garage Drains

There was discussion of the plans for the garage floor drain system. The Town of Niles has two tanks with total capacity of 3,000 gallons. Supt Randall collected estimates for systems to accommodate 1,500 gallons and 2,000 gallons; cost of connections was not included. An electrician will also be needed to install the wiring (or inspect it if the Highway crew handles the task).

A motion was made by Supervisor Bean, seconded by Councilor Fesko that Supt Randall is to obtain three estimates for the system proposed by Supt Randall. The motion PASSED. AYES – 4: Bean, Ireland, Fesko, Venezia, NAYS – 1: Hanlon. Supt Randall is to inform the Board when the estimates are in hand so a meeting for review and determination can be scheduled.

Moon Hill Road and General Road Maintenance

Supt Randall reported the road is reopened and the culvert work is complete. A layer of asphalt is needed over the disturbed section, approximately 1/3 mile, to secure the road surface. Supt Randall proposed an Agreement to Spend Highway Funds form (S284 Agreement) not to exceed \$50,000 for the asphalt work. CHIPS funds could be used to reimburse the Town for this expense. Supt Randall is also seeking to make repairs on Morris Run Road and fill potholes on various roads.

RESOLUTION 81-2015

Amend 2015 S284 Agreement

On a motion by Supervisor Bean, seconded by Councilor Fesko the following resolution was

PASSED AYES – 5 Bean, Ireland, Fesko, Hanlon, Venezia
 NAYS – 0

Resolved to amend the 2015 S284 Agreement to include paving the portion of Moon Hill Road affected by the recent culvert work for a cost not to exceed \$50,000. Further resolved all additional 2015 road work expenses are to be submitted to the Town Board for approval prior to expenditure of funds unless the work is deemed an emergency by Supt Randall.

Church Road

Supervisor Bean expressed her interest in the installation of additional guard rails in the along the westerly side of the Church Road culvert. Supt Randall explained the additional guard rails were not part of the engineer’s plan and estimated the cost at \$20,000 - \$30,000. Councilor Fesko suggested posting

“No Shoulder” or “One Lane Bridge” signs. Supt Randall replied there are “One Lane Bridge” signs in place and will obtain quotes for the guard rails.

Salt Storage

Supt Randall reported the base of millings is in place and will be surrounded with concrete blocks. The salt and sand needed for the upcoming winter season is being purchased and hauled. The Town of Spafford has had the benefit of shared service from the Towns of Otisco, Tully, and Sennett.

Seasonal Roads

The list of seasonal access roads has been reviewed by Supt Randall and is ready for publication. A motion to publish the Seasonal Road list was made by Supervisor Bean and seconded by Councilor Fesko. The motion PASSED. AYES – 5, NAYS – 0.

Ethics Training

Supt Randall reported the entire Highway team has received Ethics Training.

Town Attorney Scott Chatfield arrived at 8:05 p.m.

Drainage Issue – 2437 East Lake Road

Supt Randall reported she met with NYS DOT Onondaga West Residency contact Larry Hasard to discuss the drainage issue. Mr. Hasard assured Supt Randall that NYS DOT is working on the issue and the damage is not from the Collard Road drainage.

A motion to accept the Highway Report was made by Supervisor Bean and seconded by Councilor Fesko. The motion PASSED. AYES – 5, NAYS – 0.

TOWN NEWSLETTER

Councilor Venezia made a motion to stipulate the next Town newsletter, should it be posted prior to Election Day, to remain apolitical and avoid any reference to candidates. There was discussion of the motion.

Privilege Of The Floor

A motion was made by Councilor Ireland, seconded by Councilor Venezia to extend the privilege of the floor to Shannon Waters. The motion PASSED. AYES – 5, NAYS – 0. Mr. Waters commented on the content of prior newsletters.

Councilor Fesko suggested the newsletter should only encourage all voters to get to the polls on November 3rd.

Councilor Venezia amended his motion to include Councilor Fesko’s suggestion. The motion was seconded by Councilor Ireland and PASSED. AYES – 5, NAYS – 0.

Privilege Of The Floor

A motion was made by Councilor Venezia, seconded by Councilor Fesko to extend the privilege of the floor to Kathy Adams. The motion PASSED. AYES – 5, NAYS – 0. Ms. Adams also commented on the content of prior newsletters.

