

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York with Supervisor Mary Bean presiding and the following Board members present: Councilor Chris Fesko, Councilor Jeff Ireland, Councilor Lou Hanlon, and Councilor Dave Venezia.

The following Town Officers were present: Town Clerk Lisa Valletta, Highway Superintendent Carl Wiers, and Code Enforcement Officer Howard Tanner. Supervisor Bean called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

COMMUNICATIONS UPGRADE

Mr. Taih Taylor, a Town resident, presented a proposal for upgrading the Town Hall and Highway Garage phone and internet systems. Mr. Taylor’s proposal offers extensive savings over other options. The Board will review Mr. Taylor’s proposal.

HIGHWAY GARAGE FURNACE

Highway Superintendent Wiers reported the furnace was inspected and determined to be operating at 75% efficiency with a possible lifespan of an additional 10 years. The building does need insulation. The Board will consider a service agreement for the furnace.

ELECTRONIC WASTE

Tech Reworks is the current contractor for disposal of electronic waste collected at the Transfer Station and is non-responsive to requests for removal of collected items. The electronic waste items have not been removed for several months. Mr. Wiers will contact other companies for proposals to submit to the Board.

3505 BECKER ROAD

The Town requested four quotes for demolition and removal of the condemned structures at 3505 Becker Road:

R.J. Frost Company	\$12,600
Borotek, Inc.	Project is too large
Brillo Excavating & Waste Disposal	Unable to complete within specified timeframe
RW Card Excavating Trucking	No response to request

RESOLUTION 86-2014

3505 Becker Road Demolition

On a motion by Councilor Fesko, seconded by Councilor Venezia the following resolution was
PASSED **AYES – 5** **Bean, Ireland, Fesko, Hanlon, Venezia**
 NAYS – 0

Resolved to accept the quote of \$12,600 from R.J. Frost Company for demolition and removal of the condemned structures at 3505 Becker Road.

RESOLUTION 87-2014

Payment Upon Completion of Work

On a motion by Councilor Fesko, seconded by Councilor Hanlon the following resolution was
PASSED **AYES – 5** **Bean, Ireland, Fesko, Hanlon, Venezia**
 NAYS – 0

Resolved Supervisor Bean is authorized to make full payment of \$12,600 to R.J. Frost Company for demolition and removal of the condemned structures at 3505 Becker Road upon satisfactory completion of the work and prior to October 1, 2014.

CEMETERY LOT CORNER MARKERS

Councilor Ireland requested authorization to purchase corner markers for cemetery lots in Borodino Cemetery. The cost of the markers will not exceed \$500. The Board views the amount as within the buyer’s discretion under the Procurement Policy.

REVIEW OF THE 2015 TENTATIVE BUDGET

Mr. Chartrand provided an overview of the budget process. The 2015 Town of Spafford tentative budget was presented with the following rates per thousand: General Fund – \$1.31 (an increase from 2014 of \$0.39); Highway Fund -- \$1.49 (an increase from 2014 of \$0.11). Supervisor Bean stated that, with a few exceptions, salary increases should be limited to 1.5%.

Salaries

The following salaries were discussed:

- Town Supervisor no increase requested, salary will remain at \$10,000 - approved.
- Secretary to Supervisor.....\$10,000..... This post and salary proposed by Supervisor Bean.

The Board discussed the creation of this position and the salary.

A motion to create the post of Secretary to the Supervisor at a salary of \$5,000 per year was made by Councilor Hanlon. There was no second to the motion. Supervisor Bean requested the matter be tabled for later discussion.

- Clerk for Highway Department.....\$5,000..... This post and salary proposed by Supervisor Bean.

Highway Superintendent Wiers does not feel a clerk is needed. He asked the Board to consider \$1,000 for a new computer and software for his office.

- Town Board.....no increase requested, salaries will remain at \$1,450 per person – approved.
- Town Justicerequested \$7,500 tabled for later discussion.
- Court Clerk..... requested \$5,000 tabled for later discussion
- Town Clerk..... requested \$17,000 \$16,950 approved.
- Deputy Town Clerk requested \$3,310..... approved.
- Tax Collector..... requested \$6,000 \$5,080 approved.
- Assessor requested \$27,190..... \$26,660 approved.
- Highway Superintendent..... requested \$51,720..... approved.
- Highway Department Payroll.....under union contract will increase to \$142,200

This anticipates 280 hours of overtime.

- Code Enforcement Officer no increase requested, salary will remain at \$20,000 - approved.
- Codes Department Clerk.....requested \$6,593..... \$6,600 - approved.

- Zoning Board of Appeals Clerk... requested 74 hours at \$12.45/hour... 74 hours at \$12.65 - approved.
- Planning Board Clerk..... requested 125 hours at \$12.95 per hour... 125 hours at \$12.65 - approved.
- Planning Board Code Enforcement..... 100 hours at \$25 per hour... This post and salary proposed by Planning Board Chairthis service is factored into the Code Enforcement Officer's requested salary.
- Landfill Attendant..... requested \$12.58 per hour..... approved.
- Dog Control Officer.....no increase requested, salary will remain at \$1,400 - approved.
- Custodian.....requested \$2,132\$2,130 - approved.

HIGHWAY BUDGET REVIEW

Mr. Chartrand informed the Board that the Highway Superintendent projects the amounts for General Repairs, Contractual (DA5110.4); both Machinery lines (DA5130.2 & DA5130.4); and Snow Removal, Contractual (DA5142.4 - -Town of Scott plowing contract).

- DA5110.4 - - General Repairs, Contractual \$230,000
 - \$160,000 to pave Becker Road between Stanton Road and Willowdale Road; includes replacing culverts and removing trees where needed.
 - \$50,000 for repairs to the Church Road bridge aprons.
 - \$20,000 for general road maintenance and in case of storm damage.
- DA5130.2 - - Machinery, Equipment
- \$12,000 for 20 new truck tires
- \$30,400 for general truck maintenance: oil, filters, lights, break-downs, etc.
- DA5142.4 - - Snow Removal, Contractual.....Town of Scott did not request an increase in the contract.

The Board discussed funding the purchase of a roadside mower. \$65,000 in DA5130.2 Machinery, Equipment for roadside mower....approved.

Pg. TB-2

- INDEPENDENT AUDITOR, Contractual – \$12,400 was proposed; \$11,750 approved.
- TAX COLLECTION, Personal Services – \$6,000 requested; \$5,080 approved.
- ASSESSOR, Personal Services – \$27,190 requested; \$26,660 approved.
- CENTRAL DATA PROCESSING, Contractual – \$7,000 projected; the new fees for the Court program are higher than anticipated; the amount should be raised to \$7,235... approved.

Councilor Ireland departed at 10:10 p.m.

- SPECIAL ITEMS, Contingent - \$20,000 projected.... Increase to \$30,000... approved.

Pg. TB-3

- SUPT. OF HIGHWAYS, Equipment – \$1,000 line added to address request for computer and software.... approved.
- PARKS, Equipment – \$5,000 projected.....no expenses anticipated.....\$0... approved.

Pg. TB-5

- LICENSES AND PERMITS, Building Permits..... \$8,000 projected.....\$9,000.....approved.

Return to Pg. TB-4

- EMPLOYEE BENEFITS, Hospital & Medical – \$18,000 proposed (this includes the Highway Superintendent’s medical insurance premium).....Currently under negotiation and being maintained on a month by month basis. Councilor Venezia asked if Mr. Wiers benefits are at risk. Supervisor Bean stated insurance coverage will be provided for Mr. Wiers, just perhaps not with the Teamsters. The current contract with the Teamsters states the Town will pay for the Highway Superintendent’s health insurance.

SCHEDULE NEXT BUDGET MEETING

A motion was made by Councilor Venezia, seconded by Councilor Fesko to schedule a budget work sessions for Thursday, October 2, 2014 at 7 p.m. The motion PASSED. AYES – 4, NAYS – 0.

ADJOURNMENT

A motion to adjourn the meeting at 11:30 p.m. was made by Councilor Fesko, seconded by Councilor Venezia. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held
Thursday, October 2, 2014 at 7 p.m.
@ Spafford Town Hall
This will be a budget work session.

Lisa M. Valletta
Town Clerk
Town of Spafford