

The Town Board of the Town of Spafford assembled at the Spafford Town Hall, 1984 Route 174, Skaneateles, New York with Supervisor Mary Bean presiding and the following Board members present: Councilor Chris Fesko, Councilor Jeff Ireland, Councilor Lou Hanlon, and Councilor Dave Venezia.

The following Town Officers were present: Town Clerk Lisa Valletta, Highway Superintendent Carl Wiers, Town Justice Kathleen Jacques, and Attorney Scott Chatfield. Supervisor Bean called the meeting to order at 7:10 p.m. The Pledge of Allegiance was recited.

HIGHWAY ADVISORY COMMITTEE

Kathy Adams presented an overview of Section 284 of the Highway Law: once the Board has established the budget and the Board and Highway Superintendent agree on the projects to be completed; the Board authorizes the contract (Agreement to Spend Highway Funds) to pay the bills associated with the approved projects.

Ms. Adams also learned the cost of the Cornell Local Roads Program software for Highway Departments is \$90. Training with the software is an additional \$60. An intern (a Cornell University engineering student) is assigned to train and work with the Town to implement the software. The intern would be hired for a 10 week period at a cost of \$4,500 - \$6,500. Housing for the intern would be arranged by the Town.

TOWN JUSTICE KATHLEEN JACQUES

In support of the request for a salary increase for the Court Clerk, Justice Jacques detailed the duties and responsibilities associated with the job as well as the need to stay current with required training. Justice Jacques estimated the Court Clerk works 31 hours per month.

ELECTRONIC WASTE DISPOSAL

Mr. Wiers presented two quotes for disposal of electronic waste: RCR&R charges \$0.35 per pound and request a 2 year contract; Coast 2 Coast charges \$0.40 per pound. Mr. Wiers will request a contract from RCR&R for Town Board review.

REVIEW OF THE 2015 TENTATIVE BUDGET

Supervisor Bean presented suggested revisions to the tentative budget:

*Salaries*

- Secretary to Supervisor.....\$0
- Town Justice ..... \$7,000

*TB-2*

- Attorney, Contractual (Litigation).....\$19,000
  - potential unexpended balance of \$31,000 from 2014 would be rolled into 2015 to cover this line as well as the \$12,000 for Attorney, Contractual (Contract).
- Buildings, Capital Improvements..... \$50,000
  - combine all prior suggested projects for all buildings.....this amount will be the potential unexpended balance of \$25,000 from 2014 rolled into 2015 and an addition of \$25,000.
- Special Items, Contingent.....\$40,000
  - recommended by Mr. Chatfield.

*TB-3*

- Police & Constable.....\$1,400
  - sufficient in case of presence at every court session
  
- Parks, Equipment.....\$5,000
  - roll forward from 2014 potential unexpended.

*TB-4*

- Zoning, Contractual (Chair).....\$600
  - provide larger stipend for additional work by Chair.
- Zoning, Contractual (Members).....\$1,200
  - continue current stipend for ZBA members
- Planning, Contractual (Chair).....\$600
  - provide larger stipend for additional work by Chair.
- Planning, Contractual (Members).....\$1,200
  - continue current stipend for ZBA members

*TB-5*

- Estimated Unexpended Balance
  - A1420.4 (2014).....\$31,000 (Attorney)
  - A1620.2 (2013).....\$25,000 (Buildings)
  - A7110.2 (2014).....\$ 5,000 (Parks)

*TB-6*

- General Repairs, Contractual.....\$135,000
  - Machinery, Equipment and Transfer Reserve Fund may be reallocated to this line after negotiations regarding planned Highway projects for 2015.
  - There was a discussion of the projects under consideration for 2015.
  
- Transfer Reserve Fund.....\$60,000
  - Board must decide on use/future of this money by December 31, 2014

The foregoing adjustments reflect the changes:

*GENERAL FUND*

- Amount to be raised decreases from \$464,438 to \$344,258
- Tax Rate per thousand decreases from tentative \$1.31 to \$0.97 (increase from 2014 of \$0.04)

*HIGHWAY FUND*

- Amount to be raised decreases from \$526,963 to \$491,963
- Tax Rate per thousand decreases from tentative \$1.49 to \$1.39 (increase from 2014 of \$0.01)

**TOWN BOARD MEETING**  
***Budget Work Session***

**October 2, 2014**

TENTATIVE TO PRELIMINARY BUDGET

A motion to move the revised 2015 tentative budget to the Preliminary Budget was made by Supervisor Bean and seconded by Councilor Fesko. The motion PASSED. AYES – 3 (Bean, Fesko, Hanlon), NAYS – 2 (Ireland, Venezia).

PUBLIC HEARING

A motion to schedule a public hearing on November 6, 2014 at 8:00 p.m. for review of the 2015 Town budget was made by Councilor Fesko, seconded by Councilor Lieberman. Further, the Town Clerk is ordered to publish proper notice of said hearing. The motion PASSED. AYES – 5, NAYS – 0.

ADJOURNMENT

A motion to adjourn the meeting at 9:30 p.m. was made by Councilor Fesko, seconded by Councilor Ireland. The motion was carried unanimously.

Respectfully submitted by,

Next meeting to be held  
Thursday, October 9, 2014 @ 7 p.m.  
@ Spafford Town Hall

Lisa M. Valletta  
Town Clerk  
Town of Spafford